



**T**ORRANCE **C**OUNTY  
COMMISSION MEETING  
APRIL 12<sup>TH</sup>, 2017  
9:00 A.M.

FOR PUBLIC VIEW, DO NOT REMOVE





*Minutes*

**Draft Copy**  
**Torrance County Board of Commissioners**  
**Special Commission Meeting**  
**March 10, 2017**

**Commissioners Present:**       **Julia DuCharme-Member**  
  **James Frost-Member**  
  **Javier Sanchez- Chair**

**Others Present:**               **Annette Ortiz- Interim County Manager**  
  **Dennis Wallin- County Attorney**  
  **Michelle Jones –Clerk Admin. Assist. III**

**Call Meeting to Order:**

Chairman Sanchez calls the meeting to order at 2:05 pm and calls for a Commission Roll Call. Commission District 1- Present, Commission District 2- Present, Commission District 3- Present. Mr. Nick Sedillo, Risk Manager, leads us in the pledge and Ms. Annette Ortiz, Interim County Manager, gives the invocation.

**Approval of the Meeting Agenda:**

Chairman Sanchez asks for a motion to approve today's Meeting Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve today's meeting agenda. Chairman Sanchez seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

**\*Action Items\***

**Items to Be Considered and Acted Upon**

**\*Department Requests/Reports:**

**EXECUTIVE SESSION:**

As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute Section 10-15-1, the Following Matters Will be Discussed in Closed Session:

- a) Limited Personnel Matters pursuant to NMSA 10-15-1 H (2) regarding discussion of hiring of County Manager.

**ACTION TAKEN:** Chairman Sanchez makes a motion to go into Closed Session pursuant to Section 10-1-15 H (2) regarding discussion of hiring of County Manager. Commissioner Frost seconds the motion. Roll Call Vote: District 1-Yes, District 2-Yes, District 3-Yes. **MOTION CARRIED**

**Executive Session begins at 3:15 PM**

### **RECONVENE FROM EXECUTIVE SESSION**

**ACTION TAKEN:** Chairman Sanchez makes a motion to reconvene from Executive session, where the Commission discussed limited personnel matters regarding the hiring of a County Manager. Madam Commissioner DuCharme seconds the motion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

**Regular Session reconvened at 1:30 pm.**

**1. Road Policy Workshop** Ms. Annette Ortiz, Interim County Manager speaks. The Commission had requested this meeting with the Road Department to review the Road Policy, specifically because Chairman Sanchez was not on the Commission when the current Road Policy was adopted. Each Commissioner has been presented with a copy of the current Road Policy. (A copy of the policy is included in the file for this meeting.)

Chairman Sanchez asks if it is possible to go into Closed Session to discuss this. Mr. Wallin states that he does not see a basis to go into Closed Session.

Chairman Sanchez asks for input from the Road Department about what might improve their ability and capacity to do their job. Mr. Leonard Lujan, Road Department Superintendent, speaks. He states that he finally has a full crew and both of his crews are out working. His construction crew is out doing FEMA projects and his blade guys are out blading in teams.

Mr. Lujan states that the one thing that would really help them out would be going back to using 9 machines. He states that he wants to go with 6 machines having pneumatic rollers in the back and 3 machines without. One guy would pull ditches, back slopes, and the other guys would be working just the tops of roads. With the rollers behind the machines, they would roll every single road that they worked on. They would not have to depend on traffic to help compact the roads. Mr. Lujan further comments that a zipper would also make a big difference. They could crush the material in their pit down to a regular size. They could re-fix their chip seal roads better with the zipper too. Chairman Sanchez asks if the acquisition of this equipment would require more personnel. Mr. Lujan states no, it would not.

Mr. Lujan states that the Road Department should be getting to all of their roads quarterly. Some roads need to be maintained more often. He states that now that he finally has a full crew (15 workers), things are getting better.

In terms of hauling material, Mr. Lujan states that the Department has 4 new rigs and they have been running non-stop. They are currently working on their FEMA projects in Encino.

Mr. Lujan states that he is currently working on his equipment leases. There is a new contract that they can go through that will allow for a 9 year lease instead of the current 5 year which will help a lot. Commissioner Frost asks if the Road Department does most of the maintenance on the blades themselves. Mr. Lujan replies that Josh, our mechanic, does the oil changes. Otherwise, we have a machine warranty for 5 years, and now we will have an extended warranty for the remaining 4 years. He states that after one year, we can return any piece of equipment that we don't need without any penalty.

Mr. Lujan clarifies that he will have to go out for bid for a zipper and is planning on purchasing a 6 foot zipper, which will cost approximately \$180,000.00, or \$38,000.00 per year. He also comments that leasing 9 machines with rollers will cost approximately \$200,000.00 per year.

Chairman Sanchez asks what Mr. Lujan needs facility-wise. Mr. Lujan replies that, in addition to needing equipment, they need a bigger yard, bigger shop; basically more room. Mr. Lujan states that if the Road Department were to be moved to the property near CCA that the County already owns, it would cost approximately \$450,000.00 to build a complete new shop with an office. The County could pose a new GO Bond question for funds for this move in two years. Mr. Lujan comments that he still has approximately \$542,000.00 currently in his budget. He

states that he just went out for bid on rocks and oil, because he plans to re-lift Lexco and Hwy 27; 12 miles of road.

Mr. Lujan states that if he is able to go back to using 9 machines, he plans to break the County up into 3 sections. He will then run 3 graders with rollers in each section.

Chairman Sanchez ask about training. Mr. Lujan comments that he will be holding a grader training session in May. He has sent his guys to all of their CDL trainings. They have been through backhoe training, loader training, flagmen training, etc.

Ms. Ortiz, Interim County Manager, comments that she has spoken with Mr. Lujan about requests for maintenance from the public. Mr. Lujan has requested a period of 8 business days to respond to any public requests. In this way, persons making requests will know when to expect a response and this will give Mr. Lujan time to go and inspect the road and decide on a course of action.

Chairman Sanchez states that some other counties have a spreadsheet on their website that shows what roads in their county are scheduled for maintenance. He presents Mr. Lujan and his fellow Commissioners with a sample spreadsheet, a portion of which is attached below:

DRAFT

2016-17 Road Fund Surface Treatments

3/18/2016

Rd #	Sec	Road Name	From	To	FC	UOM		
						Sq Yd	Miles	
		Chip Seal						
1	145100	10	Edy Rd	Begin Co. Jur. (#17295 e-prop. line)	Elwert Rd	UC	10,609	0.646
2	139300	10	Dersham Rd	Harrington Rd	Hwy 26	RC	21,009	1.557
3	139300	20	Dersham Rd	Hwy 26	Mountaindale Rd	RC	5,422	0.420
4	145100	20	Edy Rd	Elwert Rd	Aebischer Rd	RC	24,306	1.973
5	149300	10	Fern Hill Rd	Spring Hill Rd	Blooming-Fern Hill Rd	RC	26,315	2.136
6	156500	10	Green Mountain Rd	Sell Rd	End of pavement (n)	RC	11,569	0.939
7	165500	10	Hornecker Rd	Begin Co. Jur. (.06 se/Br.#1313)	Susbauer Rd	RC	23,396	1.899
8	194500	10	Mountaindale Rd	North Av	Dersham Rd	RC	14,723	1.195
9	194500	20	Mountaindale Rd	Dersham Rd	Hwy 26	RC	39,079	3.172
10	194500	30	Mountaindale Rd	Hwy 26	Roy Rd	RC	15,167	1.231
11	194500	40	Mountaindale Rd	Roy Rd	Wilkesboro Rd	RC	8,962	0.804
12	223700	10	Scotch Church Rd	Jackson School Rd	Glencoe Rd	RC	19,313	1.646
13	224300	10	Sell Rd	Hwy 26	Green Mountain Rd	RC	5,334	0.433
14	126500	10	Cedar Canyon Rd	Hwy 47	Killin Rd	RRL	31,663	2.570
15	126500	20	Cedar Canyon Rd	Killin Rd	Hwy 6 (access)	RRL	12,302	1.165
16	100500	10	Aerts Rd	Wilkesboro Rd	Hwy 6	RL	2,511	0.214
17	100500	20	Aerts Rd	Hwy 6	Banks Rd	RL	9,646	0.783
18	145100	30	Edy Rd	Aebischer Rd	Lebeau Rd	RL	1,367	0.111
19	168500	20	Jackson Quarry Rd	Helvetia Rd	Bridge #1349	RL	11,207	1.197
20	194380	10	Mountain Creek Rd (MLID)	Pvt drives (se)	Seiffert Rd	RL	13,417	1.089
21	212000	10	Rainbow Ln (MLID)	Scholls Ferry Rd	Patricia Av intersection (+50 ft each direction)	RL	7,639	0.592
Totals							314,957	25.772

Chairman Sanchez asks Mr. Lujan if he thinks that something like this would be a useful tool for us and our residents. We could use this to list our projects and/or our regular scheduled road maintenance. Mr. Lujan will look at this. Chairman Sanchez clarifies that this document could supplement our Road Policy and give our constituents a better idea of what will be done, then there would be no question about the intentions of the County. The spreadsheet could also include a map for easy reference.

Mr. Lujan states that dividing the County into sections would also help our residents know where the graders will be working. Residents would start to see that the graders are coming back to their roads about every three weeks.

Mr. Lujan states that his Department has been discussing putting their mileage list on the website so everyone would know exactly which roads are County maintained. He agrees that this could be a good tool.

There is discussion about how to prioritize roads. Traffic counts are an important tool, but cannot be the only tool. There are many factors that must be considered: traffic counts, bus routes, emergency services, residents who are elderly and/or wheelchair bound, etc.

What role does a Commissioner play in this? Madam Commissioner DuCharme states that she thinks there should be a uniform system applied to all the Commission Districts; one Commissioner's approach should not be different from another's. She thinks the Commission should look at how other counties prioritize their roads. She states that Santa Fe County has software that they use to evaluate their roads, make decisions, and schedule maintenance. We need to research what other counties are doing and decide what would work best for us.

Mr. Lujan states that if he can get the equipment that he is requesting, he can break up the County into three sections and get a section done every 4 weeks, and the whole County done every 12 weeks. Mr. Lujan states that he is working on his leases and trying to get everything in place so he can start working the roads like he wants to in July, at the beginning of the fiscal year.

Chairman Sanchez states that if the Road Department requires a strengthening of their arsenal in order to meet the needs of the constituents, leave better roads, and get across the County faster, he is willing to arm them the best that we can. If we can manage this fiscally, then we should do it. Chairman Sanchez asks Ms. Ortiz to look into how we can fit this into our budget. If we can get the equipment needed



and the Road Department can carry out the schedule that Mr. Lujan has described and we can put a spreadsheet of our projects and maintained miles on the website, this would be real progress.

If done right, regular maintenance will not need to be prioritized. The next question is how do we prioritize new projects? There is discussion about this. Mr. Lujan states that some counties have a Public Hearing at the beginning of every fiscal year where constituents can come and advocate for their road. If we did this, the Commission would have the Public Hearing, listen to and gather the requests, and then make final decisions with the Road Department. Chairman Sanchez suggests creating an advisory board that would assist the Commission in identifying new projects that could be then be relayed to the Road Department. There is discussion about this idea and who would be on this advisory board. Mr. Lujan expresses concerns about the idea of an advisory board. He states that the people on an advisory board like this might just push for improvements in their area and not objectively look at the needs of the whole County. He states that if we have a public hearing, the final decisions would rest with the Commission and the Road Department. He comments that the Commission is the COUNTY Commission, not the District Commission; each Commissioner must look at the needs of the whole County. Madam Commissioner DuCharme states that an advisory board could be a helpful tool if, for example, there were two representatives from each Commission district who could do an evaluation of the roads in their districts and then report a back to the Commission. Chairman Sanchez suggests a board that is qualified more by professional affiliation. For example, it would include members from the school districts, the Road Department, and a Commissioner. He agrees that there are positives and negatives to the idea of an advisory board. There is discussion about these pros and cons. In any scenario, the Road Department would play a pivotal role; they are the experts that actually carry out the maintenance. In summary, Chairman Sanchez states that he believes that we need to collectivize the expertise that we have and try to build a road policy and road plans for new projects that really takes into account all the different aspects involved. There will be more discussion about these ideas at another time.

Chairman Sanchez states that right now, a great starting off point would be the acquisition of the requested equipment and the creation of a simple document that could be put on the website.

Commissioner Frost agrees with Chairman Sanchez and tells Mr. Lujan to keep up the good work.

Madam Commissioner DuCharme suggests that we put a form on our website that people can fill out and submit if they want a road considered for repair or maintenance. A form where they could list the name of the road, the condition of the road and the requested action. These requests could also help with prioritization. She stresses that the form needs to be easy to fill out and submit. Ms. Ortiz states that this can be done. Madam Commissioner DuCharme states that a form like this could be done for signs also. Mr. Lujan states that they are working on this. Mr. Lujan states that he can also put the miles maintained on the website.

**Michael Godey, resident**, suggests proceeding slowly with these suggestions. He also states that the County should limit the number of boards a person can be on. If the same people are on all the boards you can end up with a “good ole boys” situation.

**Ms. Belinda Garland, resident**, suggests having a ranking system instead of an advisory board for prioritizing roads. She suggests a ranking system like the federal government uses for property improvements, for example. Then there are no personal emotions or political contacts that could play into it.

**Michelle Jones, resident, (myself)** speaks. She states that this is an exciting time to be here in the County; there are a lot of new and exciting ideas being proposed. She agrees with funding the needs of the Road Department and states that she is in favor of holding public hearings, either once or twice a year, when constituents could advocate for their roads. Then, have a group comprised of the Commission, the Road Department, a representative from the school districts and possibly EVEDA, who could get together and evaluate that roads that are brought up at the public hearing and make final decisions.

**Linda Jaramillo, Clerk**, states that she has heard Mr. Lujan speak to the Commission about the roads many times; he is an expert. All he needs is the right equipment and employees. She states that Mr. Lujan should be the advisory board to the Commission. He is very knowledgeable about his work and about the whole County.

**Mr. Lujan, Road Superintendent**, reminds the Commission to email either himself or Ms. Ortiz about any road complaints and they will do their best to take care of them.

## **EXECUTIVE SESSION:**

As Per Motion and Roll Call Vote, Pursuant to New Mexico State Statute Section 10-15-1, the Following Matters Will be Discussed in Closed Session:

- a) Limited Personnel Matters pursuant to NMSA 10-15-1 H (2) regarding discussion of hiring of County Manager.

**ACTION TAKEN:** Chairman Sanchez makes a motion to go into Executive Session pursuant to Section 10-1-15 H (2) regarding discussion of hiring of County Manager. Madam Commissioner DuCharme seconds the motion. Roll Call Vote: District 1-Yes, District 2-Yes, District 3-Yes. **MOTION CARRIED**

**Executive Session begins at 3:15 PM**

## **RECONVENE FROM EXECUTIVE SESSION**

**ACTION TAKEN:** Chairman Sanchez makes a motion to reconvene from Executive session, Pursuant to Open Meetings Act, Section 10-15-1 (J), Commission Report from Closed Session: b) Consider and act upon, if appropriate, Limited Personnel Matters regarding discussion of hiring of County Manager. Madam Commissioner DuCharme seconds the motion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

**Regular Session reconvened at 1:30 pm.**

Chairman Sanchez reports that the County has reached a consensus with Ms. Garland regarding her hiring as the new County Manager.

**2. Appoint County Manager ACTION TAKEN:** Chairman Sanchez makes a motion to table this item. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **ITEM TABLED.**

**\*Adjourn**

**ACTION TAKEN:** Chairman Sanchez makes a motion to adjourn the March 10, 2017 Commission Meeting. Commissioner Frost seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Meeting adjourned at 5:37 pm

\_\_\_\_\_  
Chairman Sanchez

\_\_\_\_\_  
Michelle Jones, Admin. Assist. III

\_\_\_\_\_  
Date

**The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.**

**Draft Copy**  
**Torrance County Board of Commissioners**  
**Special Commission Meeting**  
**March 13, 2017**

**Commissioners Present:**       **Julia DuCharme-Member**  
  **James Frost-Member**  
  **Javier Sanchez- Chair**

**Others Present:**               **Annette Ortiz- Interim County Manager**  
  **Dennis Wallin- County Attorney**  
  **Michelle Jones –Clerk Admin. Assist. III**

**Call Meeting to Order:**

Chairman Sanchez calls the meeting to order at 2:07 pm and calls for a Commission Roll Call. Commission District 1- Present, Commission District 2- Present, Commission District 3- Present. Mr. Max Cabber, resident, leads us in the pledge and Mr. Bill Williams, resident, gives the invocation.

**Approval of the Meeting Agenda:**

Chairman Sanchez asks for a motion to approve today's Meeting Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve today's meeting agenda. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

**\*Action Items\***

**Items to Be Considered and Acted Upon**

**\*Department Requests/Reports:**

**1. Estancia Valley Solid Waste Authority Contract Discussion** Ms. Annette Ortiz, Interim County Manager, speaks. In the last couple of Commission meetings, Ms. Ortiz has requested that the Commission set aside funds in order to

pay for the County's tipping fees that are currently past due to the EVSWA. These tipping fees were not figured into the County's budget. She states that Mr. Andy Miller, EVSWA Manager, has emailed a lot of information and he is available to answer any questions about this matter. Chairman Sanchez requested today's meeting with the EVSWA to have a discussion about the contract and the tipping fees. Representatives from the EVSWA are present at today's meeting to participate in this workshop/discussion.

Chairman Sanchez states that at the last Commission meeting, the question came up about whether the County was responsible for tipping fees. He states that the Commission did not see anything in our current contract with the EVSWA that specifically addressed this issue, so we decided to have a meeting in order to identify what verbiage enjoins the County to be responsible for these fees.

Chairman Sanchez asks Mr. Miller to expound on the information that he will present to the Commission today.

Mr. Miller introduces himself, along with Ms. Danette Cabber, EVSWA Office Manager; Ms. Anastasia Stevens, Legal Counsel; and Mr. Bill Williams, Chairman, EVSWA Board of Directors. He thanks the Commission for allowing him to present information. Mr. Miller presents the Commission with a handout that is included in the file for this meeting. He reads the following portion:

**1. A misunderstanding of the contract between Torrance County and EVSWA:** the first part of the attachment is an excerpt from the April 27, 2016 County Commissioners Meeting Minutes. There is a discussion on contract clarifications regarding payment of tipping fees. Page 17 and 18 of the minutes make it clear that the County is responsible for tipping fees.

He then reads the portion of the minutes that he is referring to, which is attached below:

...Mr. Wallin clarifies that the County was already responsible for the tipping fees; this change in wording does not change that. This was a mistake that was caught by the EVSWA attorney. The statement in the contract is basically stating that the tipping fees are the responsibility of the County and are not being dealt with in this contract. We are not assuming a responsibility that we do not already have.

Mr. Miller now refers to the following statement in the current contract:

- V. Costs for disposal or recycling of solid waste generated by the waste management system are the responsibility of the County and are not covered in this agreement.

Mr. Miller states that there may be some confusion between the County contract and collections vs disposal at the landfill. The County contract covers collections but does not address disposal at the landfill, which involves the tipping fees. Mr. Miller clarifies that there are basically two business units that the EVSWA operates: collections – wastes are collected and brought together in 8 separate locations throughout the County, and disposal at the landfill. The cost of collections per the contract is \$800,000.00 per year. Mr. Miller now explains disposal at the landfill. He states that everything that goes into the landfill drives over the scale and a record is created- a tip ticket. The tip ticket contains information about the source of the waste, the type of waste, and who generated the waste, and additional billing information. For example, County waste is billed at a rate of \$31.00 per ton for municipal solid waste and \$25.00 per ton for construction and demolition debris. He reiterates that disposal at the landfill is a separate business from collections and separate from the County contract.

Chairman Sanchez states that he does not believe that the County has ever paid its tipping fees to the EVSWA. Mr. Miller explains that the County has never paid a separate check for tipping fees before, but in the past the tipping fees were included in the contract and paid as part of the contract the County had with the EVSWA.

Chairman Sanchez states that the whole reason for the new contract must be because the EVSWA needed to get more money from the County in order to make up some kind of a shortfall. Mr. Miller states that the way he views it is that the new contract makes it more fair to all of the entities that use the services of the EVSWA. He states that everyone that uses the landfill pays their tipping fees based on what they generate at the landfill. He states that under the old contract, the County was not paying their fair share of their own tipping fees; there was an approximate \$70,000.00 a year shortfall.

Madam Commissioner DuCharme states that in 2014 there was a raise to the County customers. In 2015, the County added discounts to their customers. The County received the first invoice for tipping fees in July of 2016. Madam Commissioner DuCharme asks why there is no agreement between Torrance and the EVSWA for tipping fees. Mr. Miller states that we do have an agreement. He states that he has written agreements for tipping fees with entities outside the JPA. The ones within the JPA are controlled by the JPA. The JPA is the agreement that states that, as a member, you are charged \$31.00 per ton for municipal solid waste and \$25.00 per ton for construction and demolition debris; he believes that this verbiage is contained within the JPA. Customers outside of the JPA pay more.

Chairman Sanchez asks Mr. Wallin if the County's commitment to paying tipping fees is clear. Mr. Wallin reiterates that the current contract was not meant to cover the tipping fees; the tipping fees are covered by the JPA and Board action. He reiterates that it has never been a question that the County owes tipping fees; that every member owes fees for how much garbage they put into the landfill. This came up a few years ago when there were complaints from some of the other JPA members that the EVSWA was subsidizing the County in the County's tipping fees and it was causing an issue. There was a public meeting held in order to try and get the JPA amended and bring some other entities in and to clarify some of these things. What complicated matters further was the discussion that the EVSWA might be willing to either forgive or defer the tipping fee payments if the County would help the EVSWA acquire CDBG funds to develop a new cell. Mr. Wallin states that we were pursuing this and had a meeting in September about it and talked about creating an MOU to paper it. Mr. Wallin states that he prepared the MOU and sent it to the County Manager's office. He states that he thinks the County was operating under the assumption that we could work on the CDBG grant and get at least that amount forgiven. He states that he was told last fall by the Manager's office that they didn't have anyone at that time that could work on the grant and they missed the deadline so the MOU was put on hold. Mr. Wallin states that, in his view, there has never been any question that the members of the JPA owe tipping fees, we just weren't always charged for them or they may have been charged in a different fashion. He reiterates that he remembers that the issue was that the other JPA member entities were upset that the County's tipping fees were being subsidized.

There is further discussion about the separation of the fees. Chairman Sanchez states that the benefit to the County has not changed, what has changed is the addition of a new bill. Mr. Miller states that what has changed is that the County is now being asked to pay their fair share.

Chairman Sanchez asks Mr. Miller how it came to be that the County was allowed to pay less than their fair share. Ms. Danette Cabber explains that the tipping fee was incorporated into the County contract and the EVSWA subsidized the fee. No one present knows exactly how this came to be. The County did provide CDBG funds in the past which could have something to do with it, but no one knows for sure. Ms. Michelle Jones (myself) suggests going back and researching the minutes from past meetings to find out what happened.



There is discussion that the landfill is currently making a profit. Mr. Miller states that they are banking the profit in anticipation of paying for a new landfill cell and new equipment.

Chairman Sanchez refers to page 2, Section 5 of the current contract:

- V. Costs for disposal or recycling of solid waste generated by the waste management system are the responsibility of the County and are not covered by this agreement.

Chairman Sanchez asks what constitutes the “waste management system”. Mr. Miller replies it is the 8 collection stations, manning the stations, transportation of the waste, and administrative duties including billing. Ms. Cabber states that they have created a ‘scope of work’ for their administrative duties that she can provide to the Commission.

Chairman Sanchez asks why the County has not made one payment for the tipping fees since July 2016, when the new contract went into effect. Ms. Cabber states that the EVSWA has been invoicing the County for the tipping fees every month since July; the invoices were being sent to the County Manager. Mr. Wallin states that the County Manager’s office was operating under the belief that we were going to assist the EVSWA with a CDBG grant. At the end of 2016, then County Manager, Joy Ansley, tendered her resignation and things did not progress. Commissioner Frost states that we can still move forward with applying for a CDBG grant, but in the meantime we owe the EVSWA. Commissioner Frost suggests that the County pay the bill and move forward.

There is discussion about the fees that different residents pay and who does the billing: persons within the municipalities, persons outside the municipalities, persons with a private hauler, etc. There is discussion about how the County came to have a solid waste management system and the rules and regulations associated with it. Commissioner Frost asks about the repercussions of not following these rules and regulations. Mr. Miller states that he is currently working with a town that did not follow the regulations and they were hit with an approximately \$250,000.00 fine, plus a consent order to close out their old landfill; their unpermitted, unlined landfill. The cost estimate for closing out this landfill is approximately \$350,000.00. Mr. Wallin states that we have had several dumps here in Torrance County in the past. There was one in between Moriarty and Edgewood. When the Federal Drinking Water Act and the Clean Air Act, etc. went into place, many of those dumps had to go through the close out procedures. He states that

these are very complicated issues. He states that the County has already dealt with the Attorney General about our fees. Mr. Wallin states that he submitted a legal opinion to the Commission back in 2016 concerning our fees; Madam Commissioner DuCharme and Commissioner Frost received a copy of this opinion. He states that Mr. Romero, resident, asked the Attorney General for an opinion and the Attorney General adopted his (Mr. Wallin's) opinion and said this is the law. Mr. Wallin offers to provide a copy of his opinion again. He states that, in his opinion, what really needs to happen now is we need to get on board to get the new cell done, we need to apply for CDBG funds, and we need to help the EVSWA get that done and the benefit to the County could be that we get some abatement or forgiveness of some of these tipping fees.

Getting back to the subject being discussed today, Mr. Miller states that yes, the EVSWA would consider entering into an MOU with the County. He states that the way he views the MOU is that the County would apply for CDBG funds for the landfill. He states that the application would have to be made, the funding would have to be awarded, those funds spent on the landfill, and then going forward, the EVSWA would start to credit the County their tipping fees. He states that there are a number of steps here that have not yet been taken, and we don't know what the actual amount of CDBG funding we would ultimately receive. Mr. Miller informs the Commission that he has made the same CDBG offer to his other member entities, because they are also eligible for CDBG funds; this is not an exclusive offer to Torrance County.

Madam Commissioner DuCharme comments that the Attorney General's Office addressed different kinds of fees, not tipping fees. She asks Mr. Wallin if this is correct. Mr. Wallin replies that the discussion was about fees in general under the Solid Waste provisions of New Mexico Statutes.

Mr. Wallin states that Ms. Ortiz reminded him that part of the issue of going forward with the original MOU that he had provided to the Manager's office was an issue with the billing. At that time, then County Manager Ansley was looking into the option of the County taking over the solid waste billing process.

Madam Commissioner DuCharme questions why the invoices from the EVSWA were addressed to Ms. Ortiz. Mr. Miller explains that he requested copies of these invoices to present to the Commission today and because their software is fairly simple and Ms. Ortiz is listed as the contact person today, all the invoices came in her name. At the time of the actual billing, the invoices were going to Ms. Joy Ansley.

There is discussion again about why the County had not budgeted for or paid the tipping fees that they were being billed for. It is reiterated again that the assumption is that there was an understanding that the County was going to apply for a CDBG grant to obtain funds for a new cell and that these funds would either abate, forgive, or pay the tipping fees.

Madam Commissioner DuCharme reminds the Commission that at the time that the new contract with the EVSWA was signed, a committee to help write an RFP was formed. That committee fulfilled its obligations and our Procurement Officer has the copy of the proposed RFP draft. She states that she thinks that the formation of that committee shows the feelings or uncertainty of the previous committee about this new contract with the EVSWA. She states that she wants to remind the Commission that we have another option; to go for an RFP. Mr. Wallin reminds all that this proposed RFP draft is for collection service and has nothing to do with the landfill or tipping fees.

Commissioner Frost talks about how things were in the County before the EVSWA. He states that he is so happy to see how clean our County is now and he knows that it is a testimony to what the EVSWA has done.

Chairman Sanchez asks how we are going to make these payments sustainable. Ms. Sedillo, County Treasurer, states that it is not available in the General Fund currently. She states that the County would have to either raise taxes somehow or charge County customers more. She states that she does not believe that the County could use capital outlay or infrastructure taxes to pay for something like this. Ms. Sedillo states that the County has funds in the Wind PILT, but that won't be available forever.

Chairman Sanchez states that he thinks that the County needs to identify strategies that will enable the County to make these payments sustainable. Commissioner Frost states that he agrees, but in the meantime, we need to pay our bill. Commissioner Frost makes a motion to pay what we currently owe to the EVSWA and if it has to come from the Wind PILT, then we have to do it and every single person in the County will benefit from it. Mr. Wallin states that he appreciates the motion, but we put this item on the agenda as a discussion item only. This item will be placed on the next regular Commission meeting agenda for action.

Chairman Sanchez asks the Manager's Office to facilitate the scheduling of a meeting early next week so we can figure out how to move forward with this in terms of budgeting.

Mr. Miller extends an invitation to any member of the Commission and the County to come and see him with any questions they may have.

The Commission will have a Special Meeting on Monday, March 20, 2017 @ 2:00 pm. Chairman Sanchez requests the attendance of the Manager's Office and the Treasurer's Office and states that they will probably go into closed session for a portion of the meeting.

**\*Adjourn**

**ACTION TAKEN:** Chairman Sanchez makes a motion to adjourn the March 13, 2017 Commission Meeting. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed.

**MOTION CARRIED.**

Meeting adjourned at 4:09 pm

\_\_\_\_\_  
Chairman Sanchez

\_\_\_\_\_  
Michelle Jones, Admin. Assist. III

\_\_\_\_\_  
Date

**The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.**

**Draft Copy**  
**Torrance County Board of Commissioners**  
**Special Commission Meeting**  
**March 20, 2017**

**Commissioners Present:**       **Julia DuCharme-Member**  
  **James Frost-Member**  
  **Javier Sanchez- Chair**

**Others Present:**               **Annette Ortiz- Interim County Manager**  
  **Michelle Jones –Clerk Admin. Assist. III**

**Call Meeting to Order:**

Chairman Sanchez calls the meeting to order at 3:34 pm and calls for a Commission Roll Call. Commission District 1- Present, Commission District 2- Present, Commission District 3- Present. Mr. Andy Miller, EVSWA Manager, leads us in the pledge and Ms. Annette Ortiz, Interim County Manager, gives the invocation.

**Approval of the Meeting Agenda:**

Chairman Sanchez asks for a motion to approve today's Meeting Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve today's meeting agenda. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

**\*Action Items\***

**Items to Be Considered and Acted Upon**

- 1. Estancia Valley Solid Waste Authority Contract** Chairman Sanchez speaks. He states that this meeting was requested in order to try to make a determination on how we could budget for the expenditure of the County's EVSWA tipping fees.

Ms. Annette Ortiz, Interim County Manager, presents copies of the EVSWA JPA to the Commission. (A copy of the JPA is included in the file for this meeting). She states that she had a meeting with Ms. Tracy Sedillo, County Treasurer and Ms. Amanda Tenorio, Finance Director, to discuss this issue. She states that they were looking at the immediate need to pay the overdue tipping fees and a long term funding source solution. She states that, as it stands right now, the Wind PILT is the immediate option to pay the overdue tipping fees. She states that a long term funding option could include the three Hold Harmless taxes that the County could look at enacting. We could also look into raising the EVSWA fees for County customers, and/or we could look into cutting our expenditures to cover the tipping fee amounts.

Ms. Ortiz states that the Hold Harmless taxes can be enacted by County ordinance; there does not have to be an election. It would need to be published and then the ordinance would need to be adopted. 30 days after the ordinance is adopted, the taxes can be enacted; New Mexico Tax and Rev need 90 days for it to take effect. If the Commission were to decide to go forward with the Hold Harmless taxes, it would not come to fruition until January of 2018.

Ms. Ortiz reminds all that the County currently has a contract in place with the EVSWA for a yearly cost of \$800,000.00, which does not include our tipping fees. She explains that we could look at accessing our infrastructure tax to pay these tipping fees, but that would completely wipe out that fund. She does not recommend tapping into this infrastructure fund. She further states that cutting back on expenditures could be an option, but neither she, nor Ms. Tenorio or Ms. Sedillo, could say where any cuts could come from. Chairman Sanchez confirms with Ms. Ortiz that the only option for paying the overdue tipping fee amount that is currently owed is to take it from the Wind PILT fund. Chairman Sanchez continues and states that, moving forward, it appears that the only option is for the County to adopt an ordinance that would allow us to enact the Hold Harmless taxes. Ms. Ortiz explains that the Commission could enact the Hold Harmless taxes and, at each budget cycle, decide how it will be spent; the Hold Harmless taxes would not have to go towards the tipping fees exclusively. It could go towards Fire Fighter stipends, the Sheriff's Department, roads, etc.

Ms. Sedillo, County Treasurer, states that each of the Hold Harmless tax increments is a 1/8<sup>th</sup> increment and, together, would generate approximately \$750,000.00 per year for the County. It would be a gross receipts tax and it would be collected countywide; in and out of the municipalities; anywhere that business is transacted, and it can be used for general purposes. Chairman Sanchez asks how

this would affect consumers. Ms. Sedillo explains that it would not affect purchases of food or prescriptions or gasoline; it would be a 3/8<sup>th</sup> incremental gross receipts tax on all other goods and services within the County. Ms. Sedillo states that the County would be able to spend these funds whoever they see fit, as long as it is within the scope of the ordinance.

The tipping fees for the County will be approximately \$120,000.00-\$130,000.00 per year.

The next Wind PILT payment we will receive will come in November 2017 from High Lonesome and will be approximately \$140,000.00. Ms. Sedillo is not sure when our next El Cabo Wind payment will come. We currently have \$646,000.00 in the Wind PILT fund.

Mr. Miller, EVSWA Manager, states that the tipping fees for the County were estimated at approximately \$12,000.00 per month, but have actually been approximately \$10,000.00 per month. Ms. Ortiz asks if the Dog Head Fire impacted these numbers. Mr. Miller replies no.

Commissioner Frost advocates for paying the immediate overdue tipping fees balance to the EVSWA from the Wind PILT fund. He also advocates for enacting the Hold Harmless taxes.

Madam Commissioner DuCharme asks Mr. Miller to point out where in the JPA it states that the County must pay tipping fees. Mr. Miller refers to page 3 of the

**AMENDED JOINT POWERS AGREEMENT REORGANIZING THE ESTANCIA VALLEY SOLID WASTE AUTHORITY:**

**3. POWERS AND DUTIES DELEGATED TO THE EVSWA.** The Parties hereby delegate to the EVSWA the powers and duties necessary to fulfill its purpose, including but not limited to the following:

**k.** To adopt a policy regarding fees, and to set rates and charges for use of the said system and found necessary for the adequate financial operation of the Authority;

Mr. Miller now refers to page 7 of the same document:

**8. FINANCES AND CONTRIBUTIONS.** For the duration of this agreement, each party shall contribute its respective Environmental Services Gross Receipts Tax ("ESGRT") revenue to the Authority for the development and operation of the solid waste system.

**e.** Each Party's respective contributions specified herein shall defray the costs of each

Party's use of the Authority's services and facilities, thereby entitling each Party and its residents to reduced fees for said use.

Mr. Miller states that this means that each member of the JPA contributes to the operations of the solid waste system. Because Torrance County is a member of the JPA, it is entitled to the discount, which Torrance County is receiving, of \$31.00 per ton. The non-member full rate is \$47.00 per ton.

Mr. Miller states that, per the JPA, the EVSWA sets the fees. On May 19, 2011, the fees were set for municipal solid waste, for member entities such as Torrance County, and for non-member entities.

There are currently 7 JPA member entities. All are current on their tipping fees except for Torrance County. Chairman Sanchez asks what the other members pay per month in tipping fees. Ms. Danette Cabber, EVSWA Office Manager, replies that Torrance County pays the highest at approximately \$9,000.00 per month; the City of Moriarty pays approximately \$5,000.00-\$6,000.00 per month; Estancia and Mountainair pay approximately \$2,000.00-\$3,000.00; and the villages pay approximately \$200.00-\$400.00.

Chairman Sanchez asks how the municipalities budget for this. Mayor of Estancia, Ms. Sylvia Chavez, replies that the town budgets for this debt each year. The funds to pay this come from the residents; the residents in the town are billed for their water, sewer, and solid waste each month. Mr. Miller states that all of the JPA members have also agreed to give their environmental services GRT to the EVSWA.

There are approximately 4,100 County EVSWA customers. There is discussion about the different categories of County customers the EVSWA has. For example, regular quarterly, low income, vacant land, age 65 and older, private hauler and the discounts that might apply to each category.

Chairman Sanchez surmises that in order for the County to use the same strategies as the municipalities, we would have to raise our rates by \$3.00 per month for each customer, across the board; this would constitute a 5% increase. Mr. Miller interjects that there are approximately 1000 County customers that do not pay. Chairman Sanchez asks if the municipalities have this same problem with customers refusing to pay. Mayor Chavez replies that her residents pay their solid waste bill as part of their total utility bill; a municipal customer cannot say that they are only going to pay their sewer or water and not their solid waste.



On the topic of budgeting to pay these fees, Mr. Miller states that, at the beginning of every fiscal year, the County of Bernalillo gives him a purchase order for \$140,000.00. Throughout the year, Mr. Miller stays in contact with Bernalillo about how much they are paying monthly. As the end of the fiscal year approaches, if Bernalillo is out of money, they don't bring a truck.

There is discussion about why County customers may or may not pay their EVSWA bill.

Madam Commissioner DuCharme states that the EVSWA received \$550,000.00 through the County for the development of a new cell. The County also gave the EVSWA \$48,000.00 at one time and another \$16,000.00 at another time. The EVSWA also receives \$800,000.00 per year from the County per their contract. She states that the idea that the County doesn't pay its fair share when the County pays many, many times more than any municipality is very inaccurate to her and very irritating and troubling. Mr. Miller replies that the \$550,000.00 was grant money and he cannot speak to the other payments. He reminds the Commission that, as a major contributor to the EVSWA, the County has three voting members on the board. He states that Bernalillo County has put in as much or more money and they are no longer a member of the JPA. He states that it appears that the County has contributed a lot of money, but those dollars were Federal dollars that did not come from the County's budget. Ms. Ortiz asks why it matters if the dollars come from the Federal Government or from the County budget, as long as the EVSWA is getting those dollars. Mr. Miller replies that it doesn't matter; we need the money to operate; we need the money to keep the landfill open.

Chairman Sanchez asks Ms. Sedillo, Treasurer, to discuss what the County has paid to the EVSWA over the years. Ms. Sedillo states that when the solid waste authority was formed, the County ran it as part of the Road Department. We had some transfer stations and we had the landfill. All of those items were given over to the EVSWA at the time it was formed, along with the Environmental GRT. There was a revenue bond at that time that was refinanced and the EVSWA took that because some of the equipment that we had was financed into that bond. Some of the transfer stations were deeded over and some we retained. That was our buy-in. Ms. Sedillo states that the Environmental GRT paid to the EVSWA from the County to-date for this fiscal year has been \$111,236.96. Mr. Miller reiterates that paying this GRT to the EVSWA is part of being in the JPA and in return, the County gets votes on the EVSWA Board. There is discussion about whether Torrance County actually owned the landfill before it became part of the EVSWA.

Mr. Miller states that in the late 1980s, the types of landfills that were in Torrance County were outlawed. Those types of landfills were unlined, unregulated, and uncontrolled. Those landfills went away along with open burning. Every municipality had to find a different way to get rid of their trash, and that way was a lined landfill. Torrance County had to do the same thing.

Ms. Ortiz asks Mr. Miller about the fees for Bernalillo County when they left the JPA. Mr. Miller replied that the rates went up slightly when they left the JPA. Bernalillo County's rates are currently \$33.00 per ton for municipal solid waste and \$30.00 per ton for construction and demolition.

Mr. Nick Sedillo, Estancia resident, states that he pays monthly for curbside pickup, and when he has to take larger pieces of trash to a collection station, he has to pay a tipping fee. He doesn't understand why he is having to pay twice. Ms. Cabber states that the collection stations are primarily for the rural County customers, not the municipal customers. Mr. Miller states that Mr. Sedillo's tipping fee at the collection station would go to the landfill.

There is discussion about the possible incidents of items incurring tipping fees twice. The example discussed was a couch that, if dropped off at a collection station by a municipal resident, would incur a tipping fee at the collection station and then again at the landfill. Mr. Miller states that this is a shortcoming of their system and it just came to his attention a week ago, and it's a minor amount of material that the landfill gets the revenue for and also the County gets charged for. He states that over the next few months he is going to get this figured out. He states that they have records of it all.

Madam Commissioner DuCharme asks Mr. Miller to read the following portion of the JPA into the record:

8. FINANCES AND CONTRIBUTIONS. For the duration of this agreement, each Party shall contribute its respective Environmental Services Gross Receipts Tax ("ESGRT") revenue to the Authority for the development and operation of the solid waste system.
  - a. The Parties may authorize and execute intercept agreements for their respective ESGRT revenues with third parties, such as the New Mexico Finance Authority ("NMFA"), provided the purpose of said intercept agreements is to finance loans for the benefit of the Authority. Such ESGRT intercept agreements shall be deemed to satisfy a Party's contribution as required under Section 8 above. Upon the termination of any such ESGRT existing intercept agreement, unless another intercept agreement is executed for the benefit of the Authority, a Party shall contribute its respective ESGRT revenue directly to the Authority.

- b. The Town of Vaughn, not previously being a Party to a joint powers agreement for the Authority and not having previously contributed to the development or operation of the Authority's solid waste management system, shall, in addition to its recurring ESGRT contribution, make an initial one-time contribution of its Caterpillar 826 Compactor ("Caterpillar") to the Authority. The Town of Vaughn shall transfer good and clear title of the Caterpillar to the Authority and make delivery of the Caterpillar to the Authority within 5 days of the effective date of this Agreement.
- c. The Authority shall provide for and be responsible for any debts incurred for capital improvements with no additional recourse to the respective Parties other than as specified in this Agreement. It shall be the duty of the Authority to ensure that the equipment, facilities and capital improvements reasonably necessary for the normal and businesslike operation of the Authority are provided in a timely manner.
- d. The Authority may generate funds generated by revenue bonds, loans, collection and tipping fees and such other revenues as may, from time to time, be identified

by the Authority, except that the authority shall have no independent authority to levy and collect taxes separate and apart from the authority existing within the Parties.

- e. Each Party's respective contributions specified herein shall defray the costs of each Party's use of the Authority's services and facilities, thereby entitling each Party and its residents to reduced fees for said use.
- f. The Authority is hereby designated as the operational manager of the solid waste management system and shall be responsible for any deficits incurred in the operation of the solid waste system in compliance with the law and sound fiscal practices. The Authority shall have the right of control over its own operational budget, subject to policy direction from the Board.
- g. The Parties shall not be obligated or incur any liability for payment of deficits incurred by the Authority. Anticipated deficits shall be identified and included in the annual budget and necessary corrective action identified and implemented so as to make up any anticipated deficits in the same year in which they are incurred.
- h. It is the intent of the Parties that the Authority become self-sufficient and that no Party be required to contribute funds from its respective budget or taxing authority other than its respective ESGRT or as otherwise specified herein.

Madam Commissioner DuCharme refers to subsection d. **The Authority may generate funds generated by revenue bonds, loans, collection and tipping fees and such other revenues as may, from time to time, be identified by the Authority, etc.**

Madam Commissioner DuCharme asks where the tipping fees are 'identified by the Authority'. Mr. Miller replies that they are identified in the meeting minutes from their Board of Directors, which have the authority to set tipping fees for the landfill. He clarifies that the EVSWA Board does not have the authority to set the fees that the County charges County residents. He states that the fees that County

residents pay is covered in the County ordinance. The tipping fees are the responsibility of the EVSWA Board of Directors.

Ms. Ortiz refers to subsection **h. It is the intent of the parties that the Authority become self-sufficient, etc.**

Ms. Ortiz asks if Mr. Miller believes that the Authority is self-sufficient and, if so, how. Mr. Miller replies yes, they are self-sufficient. He states that he has only looked at their budget for the last few years but they have always had a positive cash flow and their reserve accounts and their capital improvement accounts increase and, obviously, decrease when they purchase a capital asset. He summarizes that yes, the Authority is existing on the fees that it charges its customers.

Ms. Ortiz refers to the rest of subsection **h. ...and that no Party be required to contribute funds from its respective budget or taxing authority other than its respective ESGRT or as otherwise specified herein.**

She asks Mr. Miller what steps they are taking to become more self-sufficient in the future. Mr. Miller replies that they will build a new landfill cell so they can continue their operation. He states that it is going to cost \$1.5 million dollars to build the new cell and remain in operation.

Ms. Ortiz asks Mr. Miller to explain to the Commission about what happens when other entities want to join the JPA. Mr. Miller explains that in 2014-2015, the City of Las Vegas, Santa Rosa and Guadalupe County wanted to become members of the JPA. In so doing, they would have contributed their ESGRT and would have given some sort of a buy-in to the EVSWA, somewhere in the area of \$300,000.00. They would have been given the member discount of \$31.00 per ton for municipal solid waste. For a new member to be added, there must be a unanimous vote of approval from the existing members; there was not. But, the landfill still wanted the trash and they still wanted to bring it. So, the EVSWA Board of Directors gave these three entities a discounted rate of \$33.00 per ton for municipal waste.

### **CLOSED SESSION:**

**ACTION TAKEN:** Chairman Sanchez makes a motion to go into Closed Session. Madam Commissioner DuCharme seconds the motion. Roll Call Vote: District 1- Yes, District 2-Yes, District 3-Yes. **MOTION CARRIED**

**Closed Session begins at 5:33 PM**

**RECONVENE FROM CLOSED SESSION**

**ACTION TAKEN:** Chairman Sanchez makes a motion to reconvene from Closed Session. Commissioner Frost seconds the motion. Chairman Sanchez states that, in Closed Session, the Commission reviewed the EVSWA contract. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

**Regular Session reconvened at 6:40 pm.**

**\*Adjourn**

**ACTION TAKEN:** Chairman Sanchez makes a motion to adjourn the March 20, 2017 Special Commission Meeting. Madam Commissioner DuCharme seconds the motion.

Mr. Miller brings the Commission's attention to their EVSWA Board meeting minutes of May 17, 2007, in which the JPA members authorized a late fee of 20% be imposed on any past due amounts. He states that past due is anything more than 30 day (past due). He states that, "we have not yet imposed that late fee, but I just want to bring that to the Commissioner's attention."

Chairman Frost states that the Commission will hold a regular meeting in two days, on Wednesday, March 22.

No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Meeting adjourned at 6:43 pm

\_\_\_\_\_  
Chairman Sanchez

\_\_\_\_\_  
Michelle Jones, Admin. Assist. III

\_\_\_\_\_  
Date

**The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.**

**Draft Copy**  
**Torrance County Board of Commissioners**  
**Commission Meeting**  
**March 22, 2017**

**Commissioners Present:**        **Julia DuCharme-Member**  
  **James Frost-Member**  
  **Javier Sanchez- Chair**

**Others Present:**                **Annette Ortiz- Interim County Manager**  
  **Dennis Wallin- County Attorney**  
  **Michelle Jones –Clerk Admin. Assist. III**

**Call Meeting to Order:**

Chairman Sanchez calls the meeting to order at 9:04 am and calls for a Commission Roll Call. Commission District 1- Present, Commission District 2- Present, Commission District 3- Present. Ms. Belinda Garland, resident and incoming County Manager, leads us in the pledge and Ms. Nicole Maxwell, reporter for the Mountain View Telegraph, gives the invocation.

**Approval of the Meeting Minutes:**

Chairman Sanchez asks for a motion to approve the March 8, 2017 Regular Commission Meeting minutes. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve the March 8, 2017 Regular Commission Meeting Minutes. Commissioner Frost seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

**Approval of the Meeting Agenda:**

Chairman Sanchez asks for a motion to approve today's Meeting Agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve today's meeting agenda. Chairman Sanchez seconds the motion. Madam Commissioner DuCharme has a question about today's agenda item #9. **Request Funding to**

**\*Action Items\***  
**Items to Be Considered and Acted Upon**

**\*Department Requests/Reports:**

(Public Comment, each item: At the Discretion of the Commission Chair.  
 Comments are limited to one (1) minute per person.)

**1. Updates**

**Linda Jaramillo, County Clerk**, informs the Commission that the Board of Registration has completed the purge process. We purged 359 voters. Ms. Jaramillo states that she has the list of purged voters on her County Clerk website. If anyone is on there who wishes to be reinstated as a voter, all they need to do is come in to the Clerk’s office and re-register to vote. Ms. Jaramillo states that this purge should help candidates who request voter lists as it will eliminate excess information that is obsolete.

Ms. Jaramillo presents the Commission with a report showing an updated count of Torrance County registered voters by party and precinct. (A copy of this report is included in the file for this meeting). She gives the Commission the following recap of Torrance County voters by political party:

PARTY								
DEMOCRAT	REPUBLICAN	DECLINED TO STATE	BETTER FOR AMERICA PARTY OF NEW MEXICO	NM GREEN PARTY	LIBERTARIAN PARTY	OTHER	OTHER	GRAND TOTAL
3282	4138	1498	1	27	49	2	367	9364

**Hanna Sanchez, Fire Department Admin.**, informs the Commission that they have completed 36 hours of wildland training; they had 14 students pass the class. The only thing they have left to do is to get their red card, at which time they could actually be deployed if they chose to do so.

Ms. Sanchez informs the Commission that the Mountainair Fire Department has extended an offer to the Torrance County Fire Department to take an EMT basic



hoping to bring her knowledge and some good things to the County. She states that she is going to welcome comments, feedback, and ideas and is going to try and set up some kind of mechanisms for that.

## **2. Contract Annual Renewal between Torrance County and Waste**

**Management- Danette Mead, Animal Services** Ms. Mead speaks. This is their annual contract renewal with Waste Management. It's a self-renewing contract, however this year there was a price increase so she needed to bring it to the Commission for renewal approval. The contract price is going from \$60.00 to \$78.38 per month. **ACTION TAKEN:** Chairman Sanchez makes a motion to approve contract annual renewal between Torrance County and Waste Management. Madam Commissioner DuCharme seconds the motion. The effective date of the agreement is 3/1/2017 and is listed on the first page of the agreement. This new price will be locked in for the term of one year. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

## **3. Request Funding to Bring the Santa Fe Spay & Neuter Van to Torrance**

**County- Cindi Sullivan, Animal Services** Ms. Sullivan speaks. She states that this has been a hot topic for them for about ten years now. She explains that the Santa Fe Humane Society has a spay/neuter van that is completely self-contained and it goes to different areas of New Mexico.

Ms. Sullivan explains that there is an organization, the Friends of Estancia Valley Animals, that was created by Debra and Mike Hoy, which helps with sterilizations in this area. They reside out of Edgewood and typically charge the public \$60.00 for the sterilization of a dog and \$30.00 for the sterilization of a cat. They recently talked to Mr. Chris Acosta, the Animal Control officer for the City of Moriarty and said that they wanted to bring the spay/neuter van to Moriarty. Mr. Acosta wanted the County to have an opportunity to be involved in this too. There was a meeting with the Friends of Estancia Valley Animals, Ms. Sullivan, and Mr. Acosta and they came up with an idea. The Santa Fe Humane Society likes to take the van to locations for at least two days. Mr. Acosta is going to approach the City of Moriarty and ask them to fund reserving the van for one day, at a cost of \$2,350.00 per day, and Ms. Sullivan is here today asking for assistance for the second day from the County. They did some research and decided that the Moriarty Civic Center would be the best location for the van for the two day event.

**Linda Jaramillo**, Estancia resident and County Clerk, also advocates for funding of this event. She states that she recently adopted a stray cat and her daughter has a lot of pets that also need to be fixed and she would take advantage of an event like this.

Assuming this event is successful, Chairman Sanchez encourages Ms. Sullivan to look for other strategies and funding sources to pay for more events like this in the future. He also asks her to consider holding future events like this in other part of the County such as Estancia, Willard, and Mountainair.

The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Commissioner Frost encourages Ms. Sullivan to consider advertising this event on our local radio station and in our local newspaper and also asking the public for donations to help defray the cost. He states that if she does this, he will donate the first \$50.00.

**4. Contract Renewal between Torrance County and Western Trails Animal Hospital- Cindi Sullivan, Animal Services** Ms. Sullivan speaks. She states that the County Animal Shelter has two contracts with Western Trails Animal Hospital that need renewal: one for professional services and one for veterinary services. Nothing has changed in these contracts since they were renewed last year.

- a. Professional Services- All documentation hereto attached. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the renewal of the Professional Services agreement between Torrance County and Western Trails Animal Hospital. Chairman Sanchez seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**
- b. Veterinary Services - All documentation hereto attached. **ACTION TAKEN:** Chairman Sanchez makes a motion to approve the renewal of the Veterinary Services agreement between Torrance County and Western Trails Animal Hospital. Commissioner Frost seconds the motion. No further discussion. The Commission votes; all in favor, none opposed. **MOTION CARRIED**

**5. Contract Renewal Between Torrance County and Kathleen West for Professional Services- Cindi Sullivan, Animal Services** Ms. Sullivan speaks. This is for a contract that they renew with Ms. West every year for professional

County needs to get the word out that we are looking for suggestions or offers of property from the public with regards to this agenda item. Chairman Sanchez states that he was hoping that the Commission could look at their options today. Ms. Ortiz states that we need to know what we are asking for; how much property, equipment, infrastructure, roads, etc. Mr. Lujan, Road Superintendent, comments that he is waiting to get a quote on what it would cost to move the fence from the existing transfer station to a new location. He states that he was already told that the fence poles that are there cannot be moved or re-used; they would be cut down. He does not know anything yet about the actual fencing. He states that since the discussion of moving or closing this transfer station in Tajique began, his Road Crew employees have seen a significant increase in illegal dumping in the area. Madam Commissioner DuCharme asks who owns the fence. Mr. Wallin comments that, in this instance, the fence is most likely part of the property and is the property of the Land Grant. It is clarified that Chairman Sanchez had asked Mr. Lujan to look into the cost of moving the fence.

Mr. Andrew Gutierrez, a representative of the Tajique Land Grant, comments that it is very disappointing that this item is being tabled again; they have been working on this item since August of 2016. No further discussion. The Commission votes; all in favor, none opposed. **ITEM TABLED**

**9. Request Funding to Cover Unbudgeted Tipping Fees** Ms. Ortiz speaks. She reminds all that the Commission held a Special Meeting on Monday, March 20<sup>th</sup>, to discuss this issue. She states that the County Manager's Office needs direction on how the Commission wants to move forward on this; where do they want the payment of these fees to come from, etc. She states that the County is currently being billed for these fees and we are 8 months behind. She states that we have not been charged any late fees yet. All documentation hereto attached. **ACTION TAKEN:** Chairman Sanchez makes a motion to pay the outstanding amount of tipping fees to the EVSWA. Madam Commissioner DuCharme seconds the motion. Commissioner Frost asks if this will include paying the monthly fees going forward. Chairman Sanchez states that this motion is specific to one thing- paying the outstanding amount. Ms. Ortiz asks what fund the Commission wants this payment to come from. Chairman Sanchez states that he believes that the Commission only has one option- the Wind PILT fund.

Chairman Sanchez adds that this situation is very disappointing. He states that he personally resents having to use the PILT money for this purpose. However, the present Commission is bound to meet its obligations under the agreement that was

that the Commission approve payment of any late fees. Mr. Wallin states that he will research the legality of the imposing of these late fees; he states that they may very well be unconstitutional.

Madam Commissioner DuCharme asks for clarification of the exact amount of the overdue tipping fees. Mr. Miller states that the overdue tipping fee amount, without the late fee, is \$73,175.97. **ACTION TAKEN:** Chairman Sanchez amends his motion to state that he moves that the Commission pay the past due EVSWA tipping fees in the amount of \$73,175.97 from the PILT fund. Madam Commissioner DuCharme seconds the motion.

Michael Godey, resident, states that he supports the Commission paying the overdue tipping fees, but not the late fees and he suggests that the Commission consider renegotiation of the JPA.

No further discussion. The Commission votes; all in favor, none opposed.

**MOTION CARRIED**

At this time, Chairman Sanchez states that, in light of what has transpired and the agreement that is in place, he is in favor of re-evaluating the County's relationship with the EVSWA: the JPA, the agreement that was signed in July of 2016, and any further agreements that would identify and delineate fees owed by the County, to be paid by the County, to the EVSWA. He states that he thinks a general re-evaluation of the relationship would be beneficial. Chairman Sanchez directs the County Manager's office to convene a meeting to start looking at what the County's interests in this matter are; what are the specific points that we would like to address and what are the nuances that we are going to have to look at in order to get a re-evaluation that is meaningful. He suggests that this meeting be conducted as soon as possible.

**10. Mid-Region Council of Government Appointment(s)** Ms. Ortiz speaks. She states that she reached out to Mr. Cave at MRCOG regarding their Executive Board. She reads his response into the record:

Annette,

Torrance County has two members on the MRCOG Full Board of Directors. One of those members will also serve on the Executive Board. The County usually tells MRCOG Board which of the two members they wish to serve on the Executive Board and it has typically been the Commission Chair, but doesn't have to be. The member name submitted for the Executive Board by all of the member governments will then be approved by the MRCOG Full Board.

some documentation about this, and part of that delineates the process we would follow if we were to pay for this through a CDBG planning grant. He reads the following guidelines:

1. County submits planning grant application to DFA Local Government Division
2. LGD sends letter of award to the County
3. Fiscal Agent MOU reviewed by the LGD, signed by the County and MRCOG
4. Financial Responsibility-County
5. Financial Responsibility- MRCOG
6. LGD sends grant agreement to County, County sends signed copy back to LGD
7. County can contract with MRCOG or other firm for professional services
8. If MRCOG is chosen, a scope of work will be developed with the budget and timeline
9. 18-months to complete and adopt the Comprehensive Plan and close out the account

Chairman Sanchez asks where we are on this timeline. Ms. Ortiz replies that she will have to look into this. Ms. Gaiser from the MRCOG was here in November of 2015 and it is Ms. Ortiz's understanding that she was in the process of getting a committee together to work on this at that time. The Commission directs the Manager's Office to look into where we are at in this planning process and where we need to go to get this plan completed. Chairman Sanchez asks the Manager's Office to provide the Commission with a plan of action on how they can proceed with this by the next Commission meeting.

**13. EMT Update from Manager's Office** Chairman Sanchez speaks. He states that an issue was brought up to the Commission- the need for an EMT in the Southern part of the County. He states that he would like to resolve this issue. Is it possible? And if it's not possible immediately, can we develop strategies for a long term solution? Ms. Ortiz comments that we did receive some great news today from Ms. Hanna Sanchez, who informed the Commission that there are 4 people in that area who are looking to take the EMT classes. This could mean a shorter response time, which will help with the immediate need for EMT services. Getting a paramedic in the area is still a challenge. We have heard from Superior Ambulance about approximately how much it would cost to house a paramedic in

Ms. Hanna Sanchez states that she just spoke to Fire Marshall Trumbull and he said a paramedic would cost approximately \$50,000.00 - \$60,000.00 a year. He also told Ms. Sanchez that he has been in contact with Estancia Fire Chief Gary and Chief Gary said that they would be more than willing to clear out a bay in their station and do some renovations in order to make it a housing unit and possibly move one of our Superior Units from the Moriarty area up here to Estancia. He said that this would ultimately save the County money and decrease the response time by about 30 minutes. Ms. Ortiz asks who would be responsible for paying for the renovation of the bay and would Superior be willing to move a unit. Ms. Sanchez states that she is not sure, but this could be discussed at a meeting with Estancia and Superior.

Chairman Sanchez asks for feedback about the item. Commissioner Frost comments that possibly funds generated by the 'Hold Harmless' tax could help to pay for a paramedic.

Nick Sedillo, Risk Management, comments that we need to start somewhere; we have got to say we are going to do it and let's do it. He states that we would be ignorant not to impose the 'Hold Harmless' tax. It would give us a starting point.

There is discussion about the price of a 12-hour paramedic, a 24-hour paramedic, an ambulance, housing a paramedic, etc.

Michelle Jones, resident (myself), comments that the 'Hold Harmless' tax can be enacted by ordinance and she suggests putting the ordinance on the next Commission agenda and getting this process moving forward. She also suggests putting the creation of the research committee on the next agenda. She comments about the outstanding job that Ms. Hanna Sanchez is doing and suggests that she be on this new committee.

Mr. Frank Luna, resident and concerned citizen, states that this has taken a long time, but he thinks he sees the cogs moving. He thanks the County for looking into this and trying to get it going. He thanks Ms. Sanchez and Mr. Sedillo for their information. He is in favor of a research committee and looking into the 'Hold Harmless' tax.

Nick Sedillo, Risk Management, clarifies that the 'Hold Harmless' tax is not a tax that would be imposed on property. It is a tax imposed on businesses that come in to the County, that impact the County. He explains that years ago when the Governor removed the tax on food, the 'Hold Harmless' tax was created so

can do, businesses that we want to bring in. He states that he envisions the County being the facilitator; organizing meetings, perhaps bringing in a contractor, if required, to create this plan. He also thinks that the municipalities need to come in and partner and identify for themselves what level of development they want in their communities; what infrastructure they feel they need. He envisions this as a large collaborative effort.

Chairman Sanchez states that we could inject this into the comprehensive plan, or create it as a stand-alone document; He leans towards the latter. He wants to create a document that really focuses on economic development specifically. He wants to focus on business creation and job creation. He states that we can accomplish this a few different ways. We could leverage the MRCOG and find out what they would charge and what our membership would allow us. There is also an RDG grant, (Rural Development Grant) that is offered through the USDA. This grant specifically deals with planning efforts and plans that have to do with business and job creation. He believes that the County would have a strong chance of getting this grant because we have never received it before. The USDA can provide us with some assistance in filling out the application. The other option would be the County just doing it themselves. He suggests creating a committee that might assist with developing the plan. Chairman Sanchez asks the Manager's Office to look into what kind of planning assistance we could receive from the MRCOG and the USDA. Commissioner Frost is in agreement with this.

Michelle Jones, resident (myself) suggests involving EVEDA.

Ms. Tracy Sedillo, Treasurer, comments that she believes that in the County news that EVEDA sends out, there was information about a USDA grant and she believes that the application deadline is March 31<sup>st</sup>.

Madam Commissioner DuCharme states that she is in full support of these ideas. She states that she remembers when we received the CDBG grant to update the comprehensive plan, we assembled a 7 or 9 person committee to assist the MRCOG with that process. Perhaps we can involve the members of that committee. Chairman Sanchez agrees with this, but also likes the idea of spearheading this effort ourselves.

Meeting adjourned at 11:45 am

\_\_\_\_\_  
Chairman Sanchez

\_\_\_\_\_  
Michelle Jones, Admin. Assist. III

\_\_\_\_\_  
Date

**The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.**





*Consent Agenda*

Date: 4/04/17 17:53:32 (CHEC61)

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 25

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 31,284.33 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 04/04/2017 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

----- James W. Frost ----- Javier Sanchez ----- Julia Ducharme ----- Linda Jaramillo -----

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

----- Tracy L. Sedillo -----

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	99699	BARELA, JANICE	NM EDGE CLASSES	401-30-2205	14417	04/04/2017		64.30
	04/04/2017		TRAVEL REIMBURSEMENT					
COUNTY TREASURER		64.30						
01 0	99700	QWEST CORPORATION	MORLARTY, 505-832-4425 163B	401-05-2207	24417	04/04/2017		345.97
	04/04/2017		ESTANCIA, 505-384-5010 995B					
			MOUNTAINAIR, 505-847-2885 204B					
			CLERK, 505-384-4080 353B	401-20-2207	34417	04/04/2017		54.70
COUNTY COMMISSION		345.97	COUNTY CLERK	54.70				
01 0	99701	EMW GAS ASSOCIATION	MORLARTY, SENIOR CNTR 20-2330-010	401-05-2209	44417	04/04/2017		458.07
	04/04/2017		ESTANCIA, SENIOR CNTR 10-5870-010					
			COURTHOUSE, 101850000	401-15-2209	54417	04/04/2017		1178.24
			JUDICIAL, 106000000	401-16-2209				783.56
			MEDICAL CENTER, 101990010	401-24-2209				113.92
			TC ANIMAL, 60058010	401-82-2209	64417	04/04/2017		327.11
			TCFB, 10-4090-000	412-53-2209	74417	04/04/2017		82.92
			VOTING MACHINE STORAGE10-6380-00	612-20-2308	84417	04/04/2017		29.58
COUNTY COMMISSION		458.07	ADMINISTRATIVE OFFICES	1178.24				
HEALTH DEPT BLDG MAINT		113.92	JUDICIAL COMPLEX MAINT	783.56				
COUNTY CLERK		29.58	COUNTY FAIR	82.92				
01 0	99702	ESTANCIA, TOWN OF	TCFB, 750-291	412-53-2210	94417	04/04/2017		178.46
	04/04/2017							
COUNTY FAIR		178.46						
01 0	99703	EVSWA	OUT BUILDING TEAR DOWN	685-08-2274	104417	04/04/2017		665.00
	04/04/2017		(1) ROLL OFF & TIPPING FEE					
PLANNING & ZONING		665.00	CONTRACTOR CLEAN UP COSTS	628-39-2272				
01 0	99704	EVSWA	(2) ROLL OFF'S		114417	04/04/2017		1600.00
	04/04/2017		INVOICE # 42892					
15-10		1600.00						
01 0	99705	HART'S TRUSTWORTHY HARDWARE	5 GALLON BUCKETS; ZIP TIES; KEY MARKERS	401-82-2222	124417	04/04/2017		84.21
	04/04/2017		CO2 TANK	401-82-2223				32.59
ANIMAL SHELTER		116.80						
01 0	99706	HORIZONS OF NEW MEXICO	8 - PICK UPS OF MATERIALS FOR INVOICE # SINVO10408, SINVO10423	612-20-2203	134417	04/04/2017		39.39
	04/04/2017		SINVO11361					
COUNTY CLERK		39.39						
01 0	99707	INDEPENDENT NEWS LLC	GOING TIRE AMNESTY AD	628-34-2221	144417	04/04/2017		224.78
	04/04/2017		INVOICE # 75822 & 76003					
GRANT PROJ#17 RAID-14		224.78						

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	FO #	Amou
01 0	99708	LOBO INTERNET SERVICES LTD	WIRELESS INTERNET SERVICE	401-82-2272	154417	04/04/2017		48.46
	48.46		INVOICE # 90768					
	04/04/2017							
		ANIMAL SHELTER						2027.72
01 0	99709	LUCERO, LUCIA	TEEN COURT/PREVENTION SERVICES	605-44-2272	164417	04/04/2017		
	2027.72		INVOICE # 331-017					
	04/04/2017							
		JUVENILE ADJUDICATION						193.84
01 0	99710	MOUNTAIN VIEW TELEGRAPH	ONGOING FIRE AMNESTY AD	628-34-2221	174417	04/04/2017	30354	193.84
	237.72		AD# 1320752					
	04/04/2017		EMPLOYMENT AD					43.88
			1 - FT ANIMAL CONTROL OFFICER				30587	
			1 - FT ANIMAL CONTROL OFFICER				30587	
			INVOICE # 10001336871-0223				30587	
		GRANT PROJ#17 RAID-14	ANIMAL SHELTER	43.88				350.00
01 0	99711	NM ASSOCIATION OF COUNTIES	2 - REGISTRATIONS FOR ANNUAL	401-30-2266	194417	04/04/2017	30901	350.00
	1050.00		CONFERENCE NVAC JUNE 2017				30901	
	04/04/2017		J. BARELA, T. SEDILLO				30901	
			INVOICE # 1952990-100609280/					175.00
			100635080					
			1 - REGISTRATION FOR 2017 ANNUAL	401-10-2266	204417	04/04/2017	30895	175.00
			CONFERENCE IN TAOS, NM				30895	
			JUNE 2017				30895	
			B. GARLAND					175.00
			INVOICE # 1952990-100920347					
			1 - REGISTRATION FOR 2017 ANNUAL	401-27-2266	214417	04/04/2017	30897	175.00
			CONFERENCE IN TAOS, NM				30897	
			JUNE 2017				30897	
			L. OLIVAS					350.00
			INVOICE # 1952990-100911908					
			2 - REGISTRATION FOR 2017 ANNUAL	401-55-2266	224417	04/04/2017	30909	350.00
			CONFERENCE IN TAOS, NM				30909	
			JUNE 2017				30909	
			A. TENORIO, K. HERNANDEZ					150.00
			INVOICE # 1952990-100650081					
		COUNTY TREASURER	COUNTY MANAGER	175.00				150.00
		FINANCE DEPARTMENT	PURCHASING DEPARTMENT	175.00				
01 0	99712	NM MUNICIPAL LEAGUE	BUDGET WORKSHOP	401-30-2266	234417	04/04/2017	30903	150.00
	150.00		26 APRIL 17				30903	
	04/04/2017		T. SEDILLO, J. BARELA				30903	
		COUNTY TREASURER						2675.02
01 0	99713	REDW LLC	PROGRESS BILLING FOR AUDIT	401-05-2109	244417	04/04/2017		2675.02
	2675.02		FINANCIAL STATEMENT FOR THE YEAR					
	04/04/2017		INVOICE # 125033					
		COUNTY COMMISSION						270.16
01 0	99714	RICOH USA, INC	ADDITIONAL IMAGES	612-20-2203	254417	04/04/2017		270.16
	270.16		INVOICE # 98542874					

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
04/04/2017								
COUNTY CLERK		270.16						
01 0	99715	RYDESKI & COMPANY	PROFESSIONAL SERVICES	401-05-2272	264417	04/04/2017		2693.75
04/04/2017			THROUGH APRIL					
COUNTY COMMISSION		2693.75						
01 0	99716	SHENANDOAH WEST	BUSINESS CARDS	401-05-2221	274417	04/04/2017	30820	577.85
04/04/2017			J. SANCHEZ, J. FROST, J. DUCHARME, A. ORTIZ INVOICE # 5163				30820 30820	
COUNTY COMMISSION		577.85						
01 0	99717	STAPLES BUSINESS ADVANTAGE	2 - BUSINESS CARD STOCK	401-50-2219	284417	04/04/2017	30835	537.67
04/04/2017			15 - COPY PAPER				30835	
COUNTY SHERIFF		537.67						
01 0	99718	TILLERY CHEVROLET GMC INC	OIL CHANGE FOR HD VEHICLE	401-05-2201	294417	04/04/2017	30940	58.32
04/04/2017			FLAT TIRE REPAIR FOR 2008 CHEVY EQUINOX VIN#2CNDL23F686319101 INVOICE # 6047103/2				30940 30940 30940	
COUNTY COMMISSION		58.32						
01 0	99719	TNT ESTANCIA	3RD QUARTER FY2017 PREVENTION	804-89-2272	304417	04/04/2017	30651	514.00
04/04/2017			ACTIVITIES				30651	
DRUG EDUCATION		514.00						
01 0	99720	TRIADIC INC.	LEGA SUITE LICENSE	401-05-2272	314417	04/04/2017		431.50
04/04/2017			SOFTWARE MAINTENANCE INVOICE # 1700556					
COUNTY COMMISSION		431.50						
01 0	99721	TWO GUNZ CUSTOMZ & HYDROGRAPHICS	HYDROGRAPHIC SERVICES /	401-50-2231	324417	04/04/2017	30811	500.00
04/04/2017			RECONDITIONING DEPARTMENT FIREARMS INVOICE # 1209				30811 30811	
COUNTY SHERIFF		500.00						
01 0	99722	WALLIN HUSS & MENDEZ LLC	GENERAL BUSINESS	401-05-2275	334417	04/04/2017		13134.42
04/04/2017			LEGAL SERVICES MARCH 2017 INVOICE # 7836, 7838					
COUNTY COMMISSION		13134.42						
01 0	99723	WASTE MANAGEMENT OF NM INC.	MONTHLY TRASH PICK-UP	401-82-2210	344417	04/04/2017		114.94
04/04/2017			INVOICE # 8619398-0573-0					
ANIMAL SHELTER		114.94						

CK# DATE Name Description Line Item Invoice # DATE PO # Amou

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25 31284.33 / / TOTAL

DEBITS CREDITS

** GRAND TOTAL **	31,284.33	.00
**TOTAL	25,458.48	.00
GENERAL FUND		
COUNTY COMMISSION		
401-05-2109	20,374.90	.00
401-05-2201	2,675.02	.00
401-05-2207	58.32	.00
401-05-2209	345.97	.00
401-05-2221	458.07	.00
401-05-2272	577.85	.00
401-05-2275	3,125.25	.00
	13,134.42	.00
COUNTY MANAGER		
**DEPT	175.00	.00
401-10-2266	175.00	.00
TRAINING		
ADMINISTRATIVE OFFICES MAINTENAN		
**DEPT	1,178.24	.00
401-15-2209	1,178.24	.00
HEATING/GAS/PROPANE		
**DEPT	783.56	.00
401-16-2209	783.56	.00
JUDICIAL COMPLEX MAINTENANCE		
**DEPT	54.70	.00
401-20-2207	54.70	.00
TELECOMMUNICATIONS		
**DEPT	113.92	.00
401-24-2209	113.92	.00
HEALTH DEPT BLDG MAINTENANCE		
**DEPT	175.00	.00
401-27-2266	175.00	.00
PURCHASING DEPARTMENT		
**DEPT	564.30	.00
401-30-2205	64.30	.00
401-30-2266	500.00	.00
COUNTY SHERIFF		
**DEPT	1,037.67	.00
401-50-2219	537.67	.00
401-50-2231	500.00	.00
OFFICE SUPPLIES		
**DEPT	350.00	.00
401-55-2266	350.00	.00
TRAINING		
ANIMAL SHELTER		
**DEPT	651.19	.00
401-82-2209	327.11	.00
401-82-2210	114.94	.00
401-82-2221	43.88	.00
401-82-2222	84.21	.00
401-82-2223	32.59	.00
401-82-2272	48.46	.00
FIELD SUPPLIES		
**TOTAL	261.38	.00
COUNTY FAIR		
**DEPT	261.38	.00
412-53-2209	82.92	.00
412-53-2210	178.46	.00
HEATING/GAS/PROPANE		
**TOTAL	2,027.72	.00
DWI PROGRAM FUND		
**DEPT	2,027.72	.00
605-44-2272	2,027.72	.00
JUVENILE ADJUDICATION GRANT FY17		
**DEPT	2,027.72	.00
605-44-2272	2,027.72	.00
PROFESSIONAL SERVICES		

		DEBITS	CREDITS
**TOTAL	CLERK'S EQUIPMENT FUND	339.13	.00
**DEPT	COUNTY CLERK	339.13	.00
612-20-2203	MAINTENANCE CONTRACTS	309.55	.00
612-20-2308	VOTING MACHINE STORAGE	29.58	.00
**TOTAL	RECYCLING & ILLEGAL DUMPING GRAN	2,018.62	.00
**DEPT	GRANT PROJ#17 RAID-14	418.62	.00
628-34-2221	PRINTING/PUBLISHING/ADVERTISING	418.62	.00
**DEPT	15-10	1,600.00	.00
628-39-2272	PROFESSIONAL SERVICES	1,600.00	.00
**TOTAL	P&Z COURT FEES	665.00	.00
**DEPT	PLANNING & ZONING	665.00	.00
685-08-2274	PZ PROPERTY CLEANUP	665.00	.00
**TOTAL	DRUG EDUCATION PROGRAM	514.00	.00
**DEPT	DRUG EDUCATION	514.00	.00
804-89-2272	PROFESSIONAL SERVICES	514.00	.00
BANK01	WELLS FARGO	31,284.33	.00
	** BANK TOTALS **	31,284.33	.00



Date: 3/30/17 12:38:17 (CHEC61)

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 37

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 42,001.26 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 03/30/2017 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

-----  
James W. Frost  
-----  
Javier Sanchez  
-----  
Julia Ducharme  
-----  
Linda Jaramillo  
-----

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

-----  
Tracy L. Sedillo  
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44

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	99631	ESTANCIA, TOWN OF	GARBAGE ,SEWER, WATER,LATE FEE'S	402-61-2210	133017	03/30/2017		721.40
	721.40		MONTH'S FEB. & MARCH 2017					
	03/30/2017		NEVER RECEIVED FEB. BILL IN MAIL					
=====								
COUNTY ROAD SHOP		721.40						
01 0	99632	AMBITIONS TECHNOLOGY GROUP LLC	MAINTENANCE CONTRACT	401-65-2203	233017	03/30/2017		5022.23
	5022.23		INVOICE # 6020					
	03/30/2017							
=====								
INFORMATION TECHNOLOGY		5022.23						
01 0	99633	CENTRAL NM ELECTRIC COOP.	TCFB-MONTHLY BILL	412-53-2208	433017	03/30/2017		170.63
	170.63							
	03/30/2017							
=====								
COUNTY FAIR		170.63						
01 0	99634	ARCHULETA LORI	MARCH HONE YOUR EDGE TRAINING	401-10-2205	033017	03/30/2017		48.42
	48.42		TRAVEL REIMBURSEMENT					
	03/30/2017							
=====								
COUNTY MANAGER		48.42						
01 0	99635	CHAVEZ, SYLVIA	MARCH HONE YOUR EDGE TRAINING	612-20-2205	533017	03/30/2017		55.00
	55.00		TRAVEL REIMBURSEMENT					
	03/30/2017							
=====								
COUNTY CLERK		55.00						
01 0	99636	DF INSTITUTE, INC.	APPRAISING DISTINCTIVE	610-40-2266	633017	03/30/2017	30934	254.66
	254.66		RESIDENTIAL PROPERTIES CLASS				30934	
	03/30/2017		CLASS CREDIT HOURS - 7				30934	
			2 - B. HOLT, N. SEDILLO				30934	
			APRIL 20, 2017				30934	
			INVOICE # 14116348, 14116390					
=====								
COUNTY ASSESSOR		254.66						
01 0	99637	EVSWA	ROLL-OFFS FULLS	628-34-2272	733017	03/30/2017		792.00
	792.00		TIRE RECYCLING					
	03/30/2017		INVOICE # 42818					
=====								
GRANT PROJ#17 RAID-14		792.00						
01 0	99638	GSD - ADMIN SERVICES DIVISION	2007 FORD F150-\$3,925.00	402-60-2618	833017	03/30/2017	30911	5925.00
	5925.00		1999 CHEVY SILVERADO-\$2,000.00				30911	
	03/30/2017		VERBAL APPROVAL BY L. OLIVAS				30911	
			841 ON 3/20/2017 TMP-170315					
			INVOICE # 20360					
=====								
COUNTY ROAD DEPARTMENT		5925.00						
01 0	99639	HARRIS GOVERN FT. COLLINS USER	2017 USER GROUP ANNUAL DUES	610-40-2269	933017	03/30/2017		150.00
	150.00		INVOICE # 17-1024					
	03/30/2017							
=====								
COUNTY ASSESSOR		150.00						
01 0	99640	HERNANDEZ, KATHRYN	MARCH HONE YOUR EDGE TRAINING	401-55-2205	1033017	03/30/2017		65.40

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amour
65.42	03/30/2017		TRAVEL REIMBURSEMENT					
		FINANCE DEPARTMENT						
		65.42						
		INTERIOR OFFICE SOLUTIONS LLC	ADJUSTMENTS TO DESK UNITS	610-40-2218	1133017	03/30/2017	30693	1762.36
			INVOICE # 7367-1					
		COUNTY ASSESSOR						
		1762.36						
		MARLIN BUSINESS BANK	CONTRACT PAYMENT-BIZHUB COPIER	911-80-2203	1233017	03/30/2017		256.51
			INVOICE # 14782254					
		911-DISPATCH CENTER						
		256.51						
		MHQ OF NEW MEXICO	2 - COMPUTER MOUNTS 11.75" - 17"	610-40-2218	1333017	03/30/2017	30648	845.72
		845.72						
			2 - SHIPPING				30648	
			TAX ON LABOR				30648	
			INVOICE # 4073					
		COUNTY ASSESSOR						
		845.72						
		NM FLOODPLAIN MANAGERS ASSOC	NMFWA 2017 SPRING CONFERENCE	401-08-2266	1433017	03/30/2017	30942	175.00
		175.00					30942	
			REGISTRATION FEE				30942	
			4/11/2017 - S. GUETSCHOW					
			INVOICE # 5436					
		PLANNING & ZONING						
		175.00						
		NTS COMMUNICATIONS	LONG DISTANCES FAXES	401-10-2207	1533017	03/30/2017		.57
			INVOICE # 6273646					.28
								.30
								.22
								10.72
		COUNTY MANAGER						
		0.57						
		COUNTY ASSESSOR						
		0.22						
		ORTIZ, ANNETTE	MARCH HONE YOUR EDGE TRAINING	401-10-2205	1633017	03/30/2017		22.11
		22.11						
			TRAVEL REIMBURSEMENT					
		COUNTY MANAGER						
		22.11						
		ORTIZ, JENEA R	CONTINUUM COORDINATOR	635-67-2272	1733017	03/30/2017		2600.00
		2600.00						
			INVOICE # 92017					
		CYFD JUVENILE JUSTICE						
		2600.00						
		OTERO, MARY YVONNE	MARCH HONE YOUR EDGE TRAINING	612-20-2205	1833017	03/30/2017		55.00
		55.00						
			TRAVEL REIMBURSEMENT					
		COUNTY CLERK						
		55.00						
		POWER PHONE INC						
		878.85						
			4 - REGISTRATION FOR HOMELAND	911-85-2266	1933017	03/30/2017	30891	878.85
			SECURITY CLASS IN SOCORRO, NM				30891	

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
03/30/2017			TAX					
		B. DAUGHERTY, S. NIETO, B. HOWELL, M. VALDEZ ACCOUNT # 87120AMB						
DFA TRAINING GRANT	878.85							
01 0	99650	PRESBYTERIAN HEALTHCARE	2 - ADVANCED PEDIATRIC CLASS	405-91-2266	2033017	03/30/2017	30928	200.00
	200.00		M. BELLANTIED/M. TRAMMELL				30928	
03/30/2017			VERBAL APPROVAL BY L. OLIVAS				30928	
			911 ON 3/21/2017 TMP-170317				30928	
			INVOICE # 2017-001					
STATE FIRE ALLOTMENT	200.00							
01 0	99651	PITNEY BOWES PURCHASE POWER	POSTAGE METER REFILL	401-05-2206	2133017	03/30/2017		1048.27
	1048.27							
03/30/2017								
COUNTY COMMISSION	1048.27							
01 0	99652	RICH FORD SALES	NEW BATTERY REPLACEMENT	610-40-2201	2233017	03/30/2017	30914	136.90
	136.90		LABOR				30914	
03/30/2017			UNIT #A03 - FORD ESCAPE				30914	
			VERBAL APPROVAL BY L. OLIVAS				30914	
			837 ON 3/22/2017 TMP-170319				30914	
			INVOICE # 2012620/1					
COUNTY ASSESSOR	136.90							
01 0	99653	RICOH USA, INC	***REPLACES PO 28393***	610-40-2203	2233017	03/30/2017	29875	148.23
	296.46		1 RICOH MPCW200SP WIDE FORMAT	675-07-2203			29875	148.23
03/30/2017			INVOICE # 22670560					
COUNTY ASSESSOR	148.23							
01 0	99654	RICOH USA, INC	***REPLACES PO 28393***	610-40-2203	2433017	03/30/2017	29875	57.21
	114.43		1 RICOH MPCW200SP WIDE FORMAT	675-07-2203			29875	57.22
03/30/2017			INVOICE # 5047322640					
COUNTY ASSESSOR	57.21							
01 0	99655	RICOH USA, INC	***REPLACES PO 28393***	610-40-2203	2533017	03/30/2017	29875	148.21
	296.46		1 RICOH MPCW200SP WIDE FORMAT	675-07-2203			29875	148.22
03/30/2017			INVOICE # 22532942					
COUNTY ASSESSOR	148.23							
01 0	99656	RICOH USA, INC	RURAL ADDRESSING	148.23	2633017	03/30/2017		98.51
	197.11		COPIER LEASE DV&HV	629-52-2218				98.51
03/30/2017			INVOICE # 22670563					
HOME VISITING GRANT FY	98.55							
01 0	99657	SAFETY COUNSELLING INC	8 - OSHA 10 CONSTRUCTION	600-06-2266	2733017	03/30/2017	30747	751.11
	751.19		TRAINING FOR ROAD DEPARTMENT				30747	
03/30/2017			NEW EMPLOYEES - C. AUSTIN, J. CHAVEZ, D. GARCIA, A. GOMEZ, M. GONZALES, A. MEDINA, R. RODRIGUEZ, P. ROMERO				30747	

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
RISK MANAGEMENT 751.19								
01 0	99658	SAM'S CLUB DIRECT	6 - QUAKER CHEWY GRANOLA BARS	604-83-2248	2833017	03/30/2017	30858	253.28
	03/30/2017		7 - NATURE VALLEY GRANOLA BARS				30858	
			1 - N'JOY PURE SUGAR				30858	
			1 - N'JOY COFFEE CREAMER				30858	
			4 - GATORADE SPORTS DRINK				30858	
			1 - FOLGERS COFFEE				30858	
			10 - NESTLE PURE LIFE WATER				30858	
COMMUNICATIONS/EMS TAX 253.28								
01 0	99659	STAPLES BUSINESS ADVANTAGE	2 - HP312A BLACK TONER CARTRIDGE	408-91-2219	2933017	03/30/2017	30885	560.18
	03/30/2017		1 - HP312A MAGENTA CARTRIDGE				30885	
			1 - HP312A YELLOW CARTRIDGE				30885	
			1 - HP312A CYAN CARTRIDGE				30885	
INVOICE # 3333579466								
STATE FIRE ALLOTMENT 560.18								
01 0	99660	T-MOBILE USA, INC	T-MOBILE CELL PHONE SERVICES	401-05-2207	3033017	03/30/2017		32.87
	03/30/2017			604-83-2207				33.75
				401-15-2207				50.79
				401-10-2207				58.48
				401-20-2207				50.79
				685-08-2207				33.53
				401-08-2207				32.87
				401-50-2207				2104.05
				401-82-2207				74.65
				413-91-2207				161.66
				408-91-2207				32.87
				406-91-2207				56.07
				402-60-2207				498.34
				629-52-2207				166.77
				690-09-2207				84.47
				911-80-2207				230.31
				605-22-2207				33.53
				420-73-2207				41.12
				401-30-2207				26.96
COUNTY COMMISSION 32.87								
			COMMUNICATIONS/EMS TAX	33.75				50.79
			COUNTY CLERK	50.79				66.40
			COUNTY SHERIFF	2104.05				250.60
			COUNTY ROAD DEPARTMENT	498.34				84.47
			911-DISPATCH CENTER	230.31				230.31
			COUNTY TREASURER	26.96				33.53
COUNTY ROAD DEPARTMENT 838.36								
01 0	99661	T.A. TIRES & SERVICE	TIRES FOR P13 & WELDING TRAILER	402-60-2201	3133017	03/30/2017	30875	838.36
	03/30/2017		VERBAL APPROVAL BY L. OLIVAS				30875	
			826 ON 3/14/217 TMP-170309				30875	
INVOICE # 239054								
COUNTY ROAD DEPARTMENT 2641.46								
01 0	99662	TRAFFIC SAFETY STORE	100 - ORANGE 28" 7.0 LB BLACK	411-92-2248	3233017	03/30/2017	30887	2641.46
	03/30/2017		BASE CONE 6"X4" REFLECTIVE				30887	
			COLLARS AND CUSTOM STENCIL				30887	
			TCFD				30887	

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
			20 - LIME 28" 7.0 LB BLACK BASE CONE WITH CUSTOM STENCIL TCFD					
			ESTIMATED SHIPPING INVOICE # INV000420365					
		1/4% FIRE EXCISE TAX	2641.46					
01 0	99663	TWO GUNZ CUSTOMZ & HYDROGRAPHICSRUSH 2-2	INSTALL WIRE HARNESS FOR ELECTRIC JACK INVOICE # 1213	406-91-2201	3333017	03/30/2017	30854	275.00
			3 - FULL ATV SERVICE 3 - BATTERIES INVOICE # 1212	411-92-2201	3433017	03/30/2017	30856	1500.00
		STATE FIRE ALLOTMENT	275.00 1/4% FIRE EXCISE TAX 1500.00					
01 0	99664	WARE, SIDNEY K	CASE MANAGEMENT JIFF, FOLLOW-UP GIRLS CIRCLE, BOYS COUNCIL INVOICE # 114	635-67-2272	3533017	03/30/2017		4420.00
		CYFD JUVENILE JUSTICE	4420.00					
01 0	99665	WITMER PUBLIC SAFETY GROUP	1 - KOCHECK GATE VALVE, 25 DEGREE ELBOW W/O RELIEF VALVE	405-91-2248	3633017	03/30/2017	30757	1072.60
			1 - KOCHECK STORZ CAP W/CHAIN 1 - KOCHECK STORZ TO RIGID MALE THREAD				30757	
			1 - KOCHECK LOW LEVEL STRAINER SHIPPING INVOICE # 1758314				30757	
		STATE FIRE ALLOTMENT	1072.60					
01 0	99666	WEX FLEET UNIVERSAL	P&Z FUEL CHARGE FOR NOVEMBER DIST.5 FUEL FOR NOV. DIST.3 FUEL FOR NOV. DIST.2 FUEL FOR NOV. DIST.4 FUEL FOR NOV. FIRE ADMIN. FUEL FOR NOV. DIST.6 FUEL FOR NOV.	685-08-2201 405-91-2202 408-91-2202 406-91-2202 409-91-2202 413-91-2202 418-91-2202	37317	03/30/2017		59.71 279.91 214.74 503.71 63.81 839.41 269.31
		PLANNING & ZONING	59.73 STATE FIRE ALLOTMENT 2171.03					
01 0	99667	ESTANCIA, TOWN OF	COURTHOUSE/1112 JUDICIAL COMPLEX/40 MEDICAL CENTER/373 SENIOR CENTER/249 LATE FEE'S	401-15-2210 401-16-2210 401-24-2210 401-05-2210	3933017	03/30/2017		390.81 521.41 394.61 245.51
		ADMINISTRATIVE OFFICES	390.85					
		COUNTY COMMISSION	245.54					
		TOTAL	42001.26 / /					
		HEALTH DEPT BLDG MAINT	394.69					

	DEBITS	CREDITS
** GRAND TOTAL **	42,001.26	.00
**TOTAL	10,377.24	.00
GENERAL FUND		
COUNTY COMMISSION	1,326.68	.00
POSTAGE	1,048.27	.00
TELECOMMUNICATIONS	32.87	.00
WATER/SEWER/TRASH	245.54	.00
PLANNING & ZONING	207.87	.00
TELECOMMUNICATIONS	32.87	.00
TRAINING	175.00	.00
COUNTY MANAGER	129.58	.00
MILEAGE/PER DIEM	70.53	.00
TELECOMMUNICATIONS	59.05	.00
ADMINISTRATIVE OFFICES MAINTENAN	441.64	.00
TELECOMMUNICATIONS	50.79	.00
WATER/SEWER/TRASH	390.85	.00
JUDICIAL COMPLEX MAINTENANCE	521.44	.00
WATER/SEWER/TRASH	521.44	.00
COUNTY CLERK	50.79	.00
TELECOMMUNICATIONS	50.79	.00
HEALTH DEPT BLDG MAINTENANCE	394.69	.00
WATER/SEWER/TRASH	394.69	.00
COUNTY TREASURER	27.26	.00
TELECOMMUNICATIONS	27.26	.00
COUNTY ASSESSOR	.22	.00
TELECOMMUNICATIONS	.22	.00
COUNTY SHERIFF	2,114.77	.00
TELECOMMUNICATIONS	2,114.77	.00
FINANCE DEPARTMENT	65.42	.00
MILEAGE/PER DIEM	65.42	.00
INFORMATION TECHNOLOGY DEPARTMEN	5,022.23	.00
MAINTENANCE CONTRACTS	5,022.23	.00
ANIMAL SHELTER	74.65	.00
TELECOMMUNICATIONS	74.65	.00
ROAD FUND	7,983.10	.00
COUNTY ROAD DEPARTMENT	7,261.70	.00
VEHICLE MAINTENANCE/REPAIR	838.36	.00
TELECOMMUNICATIONS	498.34	.00
CO/VEHICLES	5,925.00	.00
COUNTY ROAD SHOP	721.40	.00
WATER/SEWER/TRASH	721.40	.00
DISTRICT 5 VFD	1,552.52	.00
STATE FIRE ALLOTMENT	1,552.52	.00

405-91-2202	VEHICLE FUEL	279.92	.00
405-91-2248	SAFETY EQUIPMENT	1,072.60	.00
405-91-2266	TRAINING	200.00	.00
**TOTAL	DISTRICT 2 VFD	834.82	.00
**DEPT	STATE FIRE ALLOTMENT	834.82	.00
406-91-2201	VEHICLE MAINTENANCE/REPAIR	275.00	.00
406-91-2202	VEHICLE FUEL	503.75	.00
406-91-2207	TELECOMMUNICATIONS	56.07	.00
**TOTAL	DISTRICT 3 VFD	807.79	.00
**DEPT	STATE FIRE ALLOTMENT	807.79	.00
408-91-2202	VEHICLE FUEL	214.74	.00
408-91-2207	TELECOMMUNICATIONS	32.87	.00
408-91-2219	OFFICE SUPPLIES	560.18	.00
**TOTAL	DISTRICT 4 VFD	63.83	.00
**DEPT	STATE FIRE ALLOTMENT	63.83	.00
409-91-2202	VEHICLE FUEL	63.83	.00
**TOTAL	COUNTY FIRE PROTECTION FUND	4,141.46	.00
**DEPT	1/4% FIRE EXCISE TAX	4,141.46	.00
411-92-2201	VEHICLE MAINTENANCE/REPAIR	1,500.00	.00
411-92-2248	SAFETY EQUIPMENT	2,641.46	.00
**TOTAL	COUNTY FAIR	170.63	.00
**DEPT	COUNTY FAIR	170.63	.00
412-53-2208	ELECTRICITY	170.63	.00
**TOTAL	FIRE DEPARTMENT ADMIN	1,001.15	.00
**DEPT	STATE FIRE ALLOTMENT	1,001.15	.00
413-91-2202	VEHICLE FUEL	839.49	.00
413-91-2207	TELECOMMUNICATIONS	161.66	.00
**TOTAL	DISTRICT 6 VFD	269.30	.00
**DEPT	STATE FIRE ALLOTMENT	269.30	.00
418-91-2202	VEHICLE FUEL	269.30	.00
**TOTAL	JAIL FUND	41.12	.00
**DEPT	COMMUNITY MONITORING	41.12	.00
420-73-2207	TELECOMMUNICATIONS	41.12	.00
**TOTAL	SAFETY PROGRAM	751.19	.00
**DEPT	RISK MANAGEMENT	751.19	.00
600-06-2266	TRAINING	751.19	.00
**TOTAL	CIVIL DEFENSE FUND	287.03	.00
**DEPT	COMMUNICATIONS/EMS TAX	287.03	.00
604-83-2207	TELECOMMUNICATIONS	33.75	.00
604-83-2248	SAFETY EQUIPMENT	253.28	.00
**TOTAL	DWI PROGRAM FUND	33.53	.00



DEPT	DESCRIPTION	DEBITS	CREDITS
**DEPT	DWI LOCAL GRANT FY17	33.53	.00
605-22-2207	TELECOMMUNICATIONS	33.53	.00
**TOTAL	PROPERTY VALUATION FUND	3,503.31	.00
**DEPT	COUNTY ASSESSOR	3,503.31	.00
610-40-2201	VEHICLE MAINTENANCE/REPAIR	136.90	.00
610-40-2203	MAINTENANCE CONTRACTS	353.67	.00
610-40-2218	EQUIPMENT MAINTENANCE/REPAIR	2,608.08	.00
610-40-2266	TRAINING	254.66	.00
610-40-2269	MEMBERSHIP DUES/SUBSCRIPTIONS	150.00	.00
**TOTAL	CLERK'S EQUIPMENT FUND	110.28	.00
**DEPT	COUNTY CLERK	110.28	.00
612-20-2205	MILEAGE/PER DIEM	110.00	.00
612-20-2207	TELECOMMUNICATIONS	.28	.00
**TOTAL	RECYCLING & ILLEGAL DUMPING GRAN	792.00	.00
**DEPT	GRANT PROJ#17 RAID-14	792.00	.00
628-34-2272	PROFESSIONAL SERVICES	792.00	.00
**TOTAL	HOME VISITING GRANT	265.32	.00
**DEPT	HOME VISITING GRANT FY17	265.32	.00
629-52-2207	TELECOMMUNICATIONS	166.77	.00
629-52-2218	EQUIPMENT MAINTENANCE/REPAIR	98.55	.00
**TOTAL	JUVENILE JUSTICE GRANT	7,020.00	.00
**DEPT	CYFD JUVENILE JUSTICE GRANT FY17	7,020.00	.00
635-67-2272	PROFESSIONAL SERVICES	7,020.00	.00
**TOTAL	RURAL ADDRESSING	353.68	.00
**DEPT	RURAL ADDRESSING	353.68	.00
675-07-2203	MAINTENANCE CONTRACTS	353.68	.00
**TOTAL	P&Z COURT FEES	93.26	.00
**DEPT	PLANNING & ZONING	93.26	.00
685-08-2201	VEHICLE MAINTENANCE/REPAIR	59.73	.00
685-08-2207	TELECOMMUNICATIONS	33.53	.00
**TOTAL	DOMESTIC VIOLENCE GRANT	183.03	.00
**DEPT	HIGH LONESOME WIND PILT	183.03	.00
690-09-2207	TELECOMMUNICATIONS	84.47	.00
690-09-2218	EQUIPMENT MAINTENANCE/REPAIR	98.56	.00
**TOTAL	EMERGENCY-911 FUND	1,365.67	.00
**DEPT	911-DISPATCH CENTER	486.82	.00
911-80-2203	MAINTENANCE CONTRACTS	256.51	.00
911-80-2207	TELECOMMUNICATIONS	230.31	.00
**DEPT	DFA TRAINING GRANT	878.85	.00
911-85-2266	TRAINING	878.85	.00

Date: 3/30/17 12:38:17 D I S T R I B U T I O N CHECKS PRINTED MARCH 30, 2017

CREDITS

DEBITS

.00  
.00

42,001.26  
42,001.26

WELLS FARGO  
\*\* BANK TOTALS \*\*

BANK01

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 41

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 66,093.66 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 03/23/2017 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

-----  
James W. Frost  
-----  
Javier Sanchez  
-----  
Julia Ducharme  
-----  
Linda Jaramillo

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

-----  
Tracy L. Sedillo

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CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	99587	AMBITIONS TECHNOLOGY GROUP LLC	MAINTENANCE CONTRACT	401-65-2203	132317	03/23/2017		6363.63
	6363.63		INVOICE # 5989					
03/23/2017								
INFORMATION TECHNOLOGY 6363.63								
01 0	99588	ANIMAL CARE EQUIPMENT (ACES)	DUEL RELEASE CATCH POLES ADR-CP5	401-82-2222	232317	03/23/2017	30824	467.49
	467.49		CAT TONG WCG-38/WCG-JC				30824	
03/23/2017			SNAKE TONG MW-G 48D				30824	
			SNAKE HOOK MW-HK				30824	
			10 - ACO PATCHES GP-ACO				30824	
			10 - FLAGS GP-AF				30824	
			8 - ACO INSIGNIAS C1-ACOS-CET				30824	
			C1CETS				30824	
			INVOICE # 51102					
ANIMAL SHELTER 467.49								
01 0	99589	B I INC	GPS/ADD UNITS (12 DEFENDANTS)	420-73-2218	332317	03/23/2017		1665.91
	1665.91		INVOICE # 1008578					
03/23/2017								
COMMUNITY MONITORING 1665.91								
01 0	99590	BLAKES LOTABURGER LLC	REHAB MEALS FOR FIRE	604-83-2248	432317	03/23/2017		128.61
	128.61		INVOICE # 10008					
03/23/2017								
COMMUNICATIONS/EMS TAX 128.61								
01 0	99591	CENTRAL NM ELECTRIC COOP.	DIST.3 VFD MONTHLY BILL	408-91-2208	532317	03/23/2017		304.78
	9078.17		DIST.5 VFD MONTHLY BILL	405-91-2208				246.46
03/23/2017			DIST.2 VFD MONTHLY BILL	406-91-2208				173.28
			DIST.6 VFD MONTHLY BILL	418-91-2208				158.18
			DIST.1 VFD MONTHLY BILL	407-91-2208				132.45
			DIST.4 VFD MONTHLY BILL	409-91-2208				313.97
			TC ANIMAL SHELTER MONTHLY BILL	401-82-2208				305.81
			CLERK MONTHLY BILL	401-21-2308				37.38
			TC DISPATCH MONTHLY BILL POWER P	911-80-2208				146.22
			TC DISPATCH MONTHLY BILL	911-80-2208				1024.11
			TC DISPATCH MONTHLY BILL CAPILLA	911-80-2208				47.29
			COURTHOUSE MONTHLY BILL	401-15-2208				2248.44
			COURTHOUSE MONTHLY BILL	401-15-2208				6.40
			HEALTH DEPT. MONTHLY BILL	401-24-2208				177.81
			SENIOR CENTERS MONTHLY BILL	401-05-2208				1240.24
			JUDICIAL COMPLEX MONTHLY BILL	401-16-2208				2515.35
STATE FIRE ALLOTMENT 1329.12 ANIMAL SHELTER 305.81 ELBCTIONS 37.38								
911-DISPATCH CENTER	1217.62	ADMINISTRATIVE OFFICES	2254.84	HEALTH DEPT BLDG MAINT	177.81			
COUNTY COMMISSION	1240.24	JUDICIAL COMPLEX MAINT	2515.35					
COAST 2 COAST TIRES & AUTO								
01 0	99592	COAST 2 COAST TIRES & AUTO	REPLACE FRONT TIRES ON 2000	401-15-2201	632317	03/23/2017	30866	406.96
	406.96		SERVICE TRUCK				30866	
03/23/2017			INVOICE # 23394					
ADMINISTRATIVE OFFICES 406.96								
01 0	99593	DT AUTOMOTIVE/BRANDON DAVIS	TIRES - COBB DODGE	401-50-2201	732317	03/23/2017	30806	618.00
	618.00		VERBAL APPROVAL BY L. OLIVAS				30806	
03/23/2017			1823 ON 2/27/2017 TMP-170224				30806	

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
COUNTY SHERIFF		618.00						
01 0	99594	ESTANCIA, TOWN OF	COURTHOUSE 1112- MONTHLY BILL	401-15-2210	832317	03/23/2017		173.71
	776.95		JUDICIAL COMPLEX 40-MONTHLY BILL	401-16-2210	/	/		232.41
	03/23/2017		MEDICAL CENTER 373-MONTHLY BILL	401-24-2210	/	/		261.70
			SENIOR CENTER 249-MONTHLY BILL	401-05-2210	/	/		109.13
ADMINISTRATIVE OFFICES		173.71	JUDICIAL COMPLEX MAINT	232.41				
COUNTY COMMISSION		109.13	HEALTH DEPT BLDG MAINT	261.70				
01 0	99595	HARRIS-HANLON MORTUARY	INDIGENT BURIAL/MURRAY	414-19-2272	4632317	03/23/2017		600.00
	600.00							
	03/23/2017							
2ND 1/8 GROSS RECEIPTS		600.00						
01 0	99596	HONSTEIN OIL CO.	FUEL 3/5/17 P&Z	401-08-2202	932317	03/23/2017		33.60
	458.92		FUEL 3/2/17	685-08-2202	/	/		51.63
	03/23/2017		FUEL 3/8/17	685-08-2202	/	/		42.27
			FUEL 3/13/17	685-08-2202	/	/		41.11
			INVOICE # ZZ 2203	401-82-2202	1032317	03/23/2017		50.32
			FUEL TC ANIMAL SHELTER					
			INVOICE # ZZ2203	610-40-2202	1132317	03/23/2017		131.39
			FUEL ASSESSOR					
			INVOICE # ZZ2200,ZZ2202	604-83-2202	1232317	03/23/2017		56.08
			FUEL CIVIL DEFENSE					
			INVOICE # ZZ2203	610-40-2202	1332317	03/23/2017		52.52
			FUEL ASSESSOR'S OFFICE FLEET					
			INVOICE # ZZ2203					
PLANNING & ZONING		168.61	ANIMAL SHELTER	50.32				
COMMUNICATIONS/EMS TAX		56.08	COUNTY ASSESSOR	183.91				
01 0	99597	HORIZONS OF NEW MEXICO	8 - PICK UPS OF MATERIALS FOR	612-20-2203	1432317	03/23/2017	30080	13.13
	13.13		INVOICE # SINVO11911					
	03/23/2017							
COUNTY CLERK		13.13						
01 0	99598	INDEPENDENT NEWS LLC	EVSWA BOARD OF DIRECTORS	401-05-2221	1532317	03/23/2017	30819	18.38
	42.21		3 - COUNTY POSITIONS				30819	
	03/23/2017		INVOICE # 76770					
			LEGAL NOTICE - PUBLIC FORUM	401-05-2221	1632317	03/23/2017	30799	23.83
			TORRANCE COUNTY MANAGER				30799	
			APPLICANTS/CANDIDATES				30799	
			INVOICE # 76603					
COUNTY COMMISSION		42.21						
01 0	99599	IPS TACTICAL LLC	CLASS B UNIFORMS	410-50-2222	1732317	03/23/2017	30683	569.73
	569.73		(PANTS, SHIRTS, GLOVES)				30683	
	03/23/2017		GUTTIEREZ, FORMENTO, WATTS				30683	
			UNIFORM BOOTS (WATTS, FORMENTO)				30683	
			UNIFORMS AND BOOTS RUINED ON				30683	
			FATAL ACCIDENT SCENE				30683	
			1767, 1633, 1660					
COUNTY SHERIFF		569.73						

CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01 0	09600	LIFE-ASSIST INC	25 - BERMAN AIRWAY KIT (6 AIRWAY 415-33-2344 IN ZIPLOCK BAG)	1832317 03/23/2017	30642	2096.09	
	2096.09				30642		
	03/23/2017				30642		
			40 - ROBERTAZZI NASOPHARYNGEAL AIRWAY KIT (6 AIRWAYS)		30642		
			30 - MEDSOURCE O2 MASK, NON REBREATHER W/RES.		30642		
			10 - MEDSHOURS O2 MASK, NON REBREATHER W/RES.		30642		
			2 - DUKAL TRIANGULAR BANDAGE. INVOICE # 783002,782414,782819		30642		
					30642		
					30642		
EMS ALLOTMENT		2096.09					36.40
01 0	99601	LUNAN, LEONARD	NM EDGE CLASSES	1932317 03/23/2017			
	36.40		TRAVEL REIMBURSEMENT				
	03/23/2017						
COUNTY ROAD DEPARTMENT		36.40					266.36
01 0	99602	MARLIN BUSINESS BANK	LEASE PAYMENT SCAN PRO 1100	2032317 03/23/2017			
	266.36		INVOICE # 14821183				
	03/23/2017						
COUNTY CLERK		266.36					3500.00
01 0	99603	MELROSE, VILLAGE OF	80S MODEL BRUSH TRUCK COMPLETE WITH ALL EQUIPMENT INCLUDING EXTRA PUMP FOR TCFD 5 VERBAL APPROVAL BY L. OLIVAS 2/2/2017 TMP-170202 INVOICE # 16090386	2132317 03/23/2017	30744		
	3500.00				30744		
	03/23/2017				30744		
1/4% FIRE EXCISE TAX		3500.00					34.19
01 0	99604	MOUNTAIN VIEW TELEGRAPH	2 COMMUNITY MEMBERS	2232317 03/23/2017	30672		
	34.19		INVESTMENT ADVISORY BOARD		30672		
	03/23/2017		1 EDITION RUN		30672		
COUNTY COMMISSION		34.19					4833.74
01 0	99605	NEW MEXICO APPARATUS LLC	TENDER 5	2432317 03/23/2017			
	4833.74		REAR ROTATORS, TANK TO PUMP				
	03/23/2017		RELIEF VALVE, COOLER HD INVOICE # 91958				
STATE FIRE ALLOTMENT		4833.74					341.64
01 0	99606	NEXTIVA INC	ASSESSOR MONTHLY BILL	2332317 03/23/2017			
	1892.08		CLERK MONTHLY BILL				
	03/23/2017		MANAGER MONTHLY BILL				
			FINANCE MONTHLY BILL				
			MAINTENANCE MONTHLY BILL				
			PURCHASING MONTHLY BILL				
			COMMISSION MONTHLY BILL				
			P/Z MONTHLY BILL				
			CODE ENFORCEMENT MONTHLY BILL				
			DWI MONTHLY BILL				
			SERVER ROOM MONTHLY BILL				
			ROAD MONTHLY BILL				

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
			CLERK/PROBATE MONTHLY BILL	401-90-2207	/	/		26.28
			ASSESSOR MONTHLY BILL	675-07-2207	/	/		26.28
			SHERIFF MONTHLY BILL	401-50-2207	/	/		262.80
			SHERIFF MONTHLY BILL	420-73-2207	/	/		26.28
			TREASURER MONTHLY BILL	401-30-2207	/	/		210.24
			TCPO MONTHLY BILL	690-86-2207	/	/		52.54
			TCPO	629-52-2207	/	/		26.27
			TCPO	819-47-2207	/	/		52.54
			EXTENSION MONTHLY BILL	401-05-2207	/	/		105.12
			MONTHLY BILL	604-83-2207	/	/		26.27
			COUNTY CLERK	183.96				131.40
			ADMINISTRATIVE OFFICES	52.56				26.28
			PLANNING & ZONING	78.84				52.54
			COUNTY ROAD DEPARTMENT	52.56				26.28
			COUNTY SHERIFF	262.80				26.28
			DV GRANT FY16	52.54				26.27
			COMMUNICATIONS/EMS TAX	26.27				
01 0	99607	NM EMERGENCY MANAGEMENT ASSOC.	CONFERENCE REGISTRATION	604-83-2266	2532317	03/23/2017	30893	125.00
	125.00	M. IJCERO					30893	
03/23/2017		VERBAL APPROVAL BY L. OLIVAS					30893	
		ON 3/14/2017 TMP-170308					30893	
		INVOICE # 0315						
			TORRANCE COUNTY OATH OF OFFICE	612-20-2266	2632317	03/23/2017		60.00
			RECORDING FEES					
			NAME PLATE - B. GARLAND	401-05-2219	2732317	03/23/2017	30818	56.56
			PENS	401-27-2219	/	/	30818	50.00
			INVOICE #'S 91049516001,					
			910496592001, 910496593001					
			PURCHASING DEPARTMENT	50.00				
			LEASING CHARGES	401-05-2203	2832317	03/23/2017		426.45
			INVOICE # 3302947833					
			POSTAGE METER REFILL	401-05-2206	2932317	03/23/2017		1169.91
			2 - BODYCAM ROTATING GARMENT	685-08-2248	3032317	03/23/2017	30787	53.17
			CLIPS				30787	
			SHIPPING				30787	
			ADD USB DATA CORD				30787	
			INVOICE # 13819				30787	
			PRO-VISION INC.	1169.91				
			PLANNING & ZONING	53.17				

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	99613	REMMY, WARREN T	6 - INSTALLATION OF 6 NEW HIGH BAY IGB 15 LM VOLD LED LIGHT FIXTURES EACH PRODUCING 15,000 LUMENS TAX, LABOR	409-91-2215	3132317	03/23/2017	30855	1960.00
01 0	99614	RICOH USA, INC	***REPLACES PO 29791, WHICH WAS PERIODIC PAYMENT INVOICE # 22670562	401-05-2203	3232317	03/23/2017	30551	413.16
01 0	99615	SIDWELL COMPANY	ASSESSOR PORTION RURAL ADDRESSING PORTION INVOICE # 106500	610-40-2203 675-07-2203	332317	03/23/2017	30795	120.00
01 0	99616	SIRCHE FINGERPRINT LABORATORIESEV.	RURAL ADDRESSING 120.00 PINKESCENT FLOURESCENT BIO TAPE; FINGERPRING POWDER 16 OZ; BLACK PHOTO EVIDENCE SCALES; GRAY PHOTO EVIDENCE SCALES; WHITE PHOTO EVIDENCE SCALES; EVIDENCE SCALE VARIETY PACK; REVERSIBLE SCALES; PHOTO EVIDENCE RULER TAPE; TRACE DNA SWABS; BKS BUCCAL SWAB KIT; ADULT DNA ID KIT; INTEGRITY EVIDENCE BAGS VARIOUS SIZES INVOICE # 0291536-IN	401-50-2222	3432317	03/23/2017	30795	1285.20
01 0	99617	SOUTHWEST M.R.O. LLC	POSITIVE TEST RESULTS INVOICE # 7374	401-05-2272	3532317	03/23/2017	30805	85.50
01 0	99618	STAPLES BUSINESS ADVANTAGE	WALL FILES, LOG BOOKS, STAPLES CDS, PENS INVOICE # 3332482385	401-21-2219	3632317	03/23/2017	30805	67.23
01 0	99619	STAPLES BUSINESS ADVANTAGE	BLUE ENVELOPES, WITE OUT, PAPER CLIP DISPENSER, PENS, MOUSE PAD, MOUSE, CORDLESS DESKTOP BUNDLE, HIGHLIGHTERS, TENT CARS, PLANNING PAD, GOLD WRITING TABLET, ORGANIZER, BINDER INVOICE #'S 333248286, 3332560321 3333049264, 333248387, 3332978031	401-30-2219	3732317	03/23/2017	30814	327.17
01 0	99620	STAPLES BUSINESS ADVANTAGE	WALL ORGANIZERS AND CLIPS	401-82-2219	3832317	03/23/2017	30823	82.05





CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 0	99626	WEX FLEET UNIVERSAL	FUEL MONTHLY CHARGE P&Z	401-08-2202	4532317	03/23/2017		58.07
	11772.58		CAR WASH P&Z	401-08-2201		/ /		32.19
	03/23/2017		P&Z FUEL MONTHLY CHARGE	685-08-2202		/ /		54.42
			COMMISSION MONTHLY CHARGE	401-05-2205		/ /		25.67
			HV TCPO MONTHLY CHARGE	629-52-2205		/ /		40.26
			MAINTENANCE MONTHLY CHARGE	401-15-2202		/ /		181.41
			ASSESSOR MONTHLY CHARGE	610-40-2202		/ /		145.72
			SHERIFF MONTHLY CHARGE	401-50-2202		/ /		9091.60
			DIST.5 VFD MONTHLY CHARGE	405-91-2202		/ /		287.10
			TCFD 2 MONTHLY CHARGE	406-91-2202		/ /		294.48
			DIST.3 VFD MONTHLY CHARGE	408-91-2202		/ /		246.60
			FIRE ADMIN. MONTHLY CHARGE	413-91-2202		/ /		822.32
			TCFD 6 MONTHLY CHARGE	418-91-2202		/ /		206.10
			ELECT. MONITORING MONTHLY CHARGE	420-73-2202		/ /		26.84
			DWI MONTHLY CHARGE	605-22-2202		/ /		95.57
			RURAL ADDRESSING MONTHLY CHARGE	675-07-2202		/ /		15.85
			DISPATCH MONTHLY CHARGE	911-80-2202		/ /		148.38
			COUNTY COMMISSION	25.67	HOME VISITING GRANT FY			40.26
			COUNTY ASSESSOR	145.72	COUNTY SHERIFF			9091.60
			COMMUNITY MONITORING	26.84	DWI LOCAL GRANT FY17			95.57
			911-DISPATCH CENTER	148.38				
			NMSA MEETINGS		401-50-2205			
			TRAVEL REIMBURSEMENT					
01 0	99627	WHITE, HEATH			4432317	03/23/2017		73.00
	73.00					/ /		
	03/23/2017					/ /		
COUNTY SHERIFF								
	73.00							
41	56093.66	/ /	TOTAL					

DEBITS CREDITS

DEBIT ACCOUNT	DEBIT AMOUNT	CREDIT ACCOUNT	CREDIT AMOUNT
** GRAND TOTAL **	66,093.66		
**TOTAL	43,206.91		
GENERAL FUND			
COUNTY COMMISSION	15,375.50		
MAINTENANCE CONTRACTS	839.61		
MILEAGE/PER DIEM	25.67		
POSTAGE	1,169.91		
TELECOMMUNICATIONS	183.68		
ELECTRICITY	1,240.24		
WATER/SEWER/TRASH	109.13		
OFFICE SUPPLIES	56.56		
PRINTING/PUBLISHING/ADVERTISING	76.40		
PROFESSIONAL SERVICES	85.50		
LEGAL SERVICES	11,588.80		
PLANNING & ZONING	192.69		
VEHICLE MAINTENANCE/REPAIR	32.19		
VEHICLE FUEL	91.67		
TELECOMMUNICATIONS	68.83		
COUNTY MANAGER	177.77		
TELECOMMUNICATIONS	177.77		
ADMINISTRATIVE OFFICES MAINTENAN	3,071.76		
VEHICLE MAINTENANCE/REPAIR	406.96		
VEHICLE FUEL	181.41		
TELECOMMUNICATIONS	54.84		
ELECTRICITY	2,254.84		
WATER/SEWER/TRASH	173.71		
JUDICIAL COMPLEX MAINTENANCE	2,747.76		
ELECTRICITY	2,515.35		
WATER/SEWER/TRASH	232.41		
COUNTY CLERK	186.24		
TELECOMMUNICATIONS	186.24		
ELECTIONS	104.61		
OFFICE SUPPLIES	67.23		
VOTING MACHINE STORAGE	37.38		
HEALTH DEPT BLDG MAINTENANCE	439.51		
ELECTRICITY	177.81		
WATER/SEWER/TRASH	261.70		
PURCHASING DEPARTMENT	76.28		
TELECOMMUNICATIONS	26.28		
OFFICE SUPPLIES	50.00		
COUNTY TREASURER	548.10		
TELECOMMUNICATIONS	220.93		
OFFICE SUPPLIES	327.17		
COUNTY SHERIFF	12,638.03		
VEHICLE MAINTENANCE/REPAIR	618.00		
VEHICLE FUEL	9,091.60		
MILEAGE/PER DIEM	73.00		
TELECOMMUNICATIONS	1,570.23		
FIELD SUPPLIES	1,285.20		

DEBITS

CREDITS

**DEPT	FINANCE DEPARTMENT	144.26	
401-55-2205	MILEAGE/PER DIEM	65.42	
401-55-2207	TELECOMMUNICATIONS	78.84	
**DEPT	INFORMATION TECHNOLOGY DEPARTMENT	6,389.91	
401-65-2203	MAINTENANCE CONTRACTS	6,363.63	
401-65-2207	TELECOMMUNICATIONS	26.28	
**DEPT	ANIMAL SHELTER	1,088.21	
401-82-2202	VEHICLE FUEL	50.32	
401-82-2207	TELECOMMUNICATIONS	32.54	
401-82-2208	ELECTRICITY	305.81	
401-82-2219	OFFICE SUPPLIES	82.05	
401-82-2222	FIELD SUPPLIES	467.49	
401-82-2272	PROFESSIONAL SERVICES	150.00	
**DEPT	PROBATE JUDGE	26.28	
401-90-2207	TELECOMMUNICATIONS	26.28	
**TOTAL	ROAD FUND	369.93	
**DEPT	COUNTY ROAD DEPARTMENT	369.93	
402-60-2205	MILEAGE/PER DIEM	36.40	
402-60-2207	TELECOMMUNICATIONS	333.53	
**TOTAL	DISTRICT 5 VFD	5,367.30	
**DEPT	STATE FIRE ALLOTMENT	5,367.30	
405-91-2201	VEHICLE MAINTENANCE/REPAIR	4,833.74	
405-91-2202	VEHICLE FUEL	287.10	
405-91-2208	ELECTRICITY	246.46	
**TOTAL	DISTRICT 2 VFD	486.31	
**DEPT	STATE FIRE ALLOTMENT	486.31	
406-91-2202	VEHICLE FUEL	294.48	
406-91-2207	TELECOMMUNICATIONS	18.55	
406-91-2208	ELECTRICITY	173.28	
**TOTAL	DISTRICT 1 VFD	132.45	
**DEPT	STATE FIRE ALLOTMENT	132.45	
407-91-2208	ELECTRICITY	132.45	
**TOTAL	DISTRICT 3 VFD	567.65	
**DEPT	STATE FIRE ALLOTMENT	567.65	
408-91-2202	VEHICLE FUEL	246.60	
408-91-2207	TELECOMMUNICATIONS	16.27	
408-91-2208	ELECTRICITY	304.78	
**TOTAL	DISTRICT 4 VFD	2,273.97	
**DEPT	STATE FIRE ALLOTMENT	2,273.97	
409-91-2208	ELECTRICITY	313.97	
409-91-2215	BUILDING MAINTENANCE/REPAIR	1,960.00	
**TOTAL	L. E. PROTECTION FUND	569.73	
**DEPT	COUNTY SHERIFF	569.73	

	DEBITS	CREDITS
410-50-2222	569.73	.00
FIELD SUPPLIES		
**TOTAL	3,500.00	.00
COUNTY FIRE PROTECTION FUND		
**DEPT	3,500.00	.00
411-92-2618	3,500.00	.00
1/4% FIRE EXCISE TAX		
CO/VEHICLES		
**TOTAL	904.00	.00
FIRE DEPARTMENT ADMIN		
**DEPT	904.00	.00
413-91-2202	822.32	.00
STATE FIRE ALLOTMENT		
413-91-2207	81.68	.00
VEHICLE FUEL		
TELECOMMUNICATIONS		
**TOTAL	600.00	.00
INDIGENT FUND		
**DEPT	600.00	.00
414-19-2272	600.00	.00
2ND 1/8 GROSS RECEIPTS TAX		
PROFESSIONAL SERVICES		
**TOTAL	2,096.09	.00
EMS FUND		
**DEPT	2,096.09	.00
415-33-2344	2,096.09	.00
EMS ALLOTMENT		
SUPERIOR AMBULANCE		
**TOTAL	364.28	.00
DISTRICT 6 VFD		
**DEPT	364.28	.00
418-91-2202	206.10	.00
STATE FIRE ALLOTMENT		
418-91-2208	158.18	.00
VEHICLE FUEL		
ELECTRICITY		
**TOTAL	1,735.30	.00
JAIL FUND		
**DEPT	1,735.30	.00
420-73-2202	26.84	.00
COMMUNITY MONITORING		
420-73-2207	42.55	.00
VEHICLE FUEL		
420-73-2218	1,665.91	.00
TELECOMMUNICATIONS		
EQUIPMENT MAINTENANCE/REPAIR		
**TOTAL	352.23	.00
CIVIL DEFENSE FUND		
**DEPT	352.23	.00
604-83-2202	56.08	.00
COMMUNICATIONS/EMS TAX		
604-83-2207	42.54	.00
VEHICLE FUEL		
604-83-2248	128.61	.00
TELECOMMUNICATIONS		
604-83-2266	125.00	.00
SAFETY EQUIPMENT		
TRAINING		
**TOTAL	164.38	.00
DWI PROGRAM FUND		
**DEPT	164.38	.00
605-22-2202	95.57	.00
DWI LOCAL GRANT FY17		
605-22-2207	68.81	.00
VEHICLE FUEL		
TELECOMMUNICATIONS		
**TOTAL	791.27	.00
PROPERTY VALUATION FUND		
**DEPT	791.27	.00
610-40-2202	329.63	.00
COUNTY ASSESSOR		
610-40-2203	120.00	.00
VEHICLE FUEL		
610-40-2207	341.64	.00
MAINTENANCE CONTRACTS		
TELECOMMUNICATIONS		
**TOTAL	339.49	.00
CLERK'S EQUIPMENT FUND		
**DEPT	339.49	.00
612-20-2303	279.49	.00
COUNTY CLERK		
MAINTENANCE CONTRACTS		

	DEBITS	CREDITS
612-20-2266	60.00	.00
TRAINING		
**TOTAL	203.38	.00
**DEPT	203.38	.00
629-52-2205	40.26	.00
MILEAGE/PER DIEM		
629-52-2207	91.17	.00
TELECOMMUNICATIONS		
629-52-2219	71.95	.00
OFFICE SUPPLIES		
**TOTAL	162.13	.00
RURAL ADDRESSING		
**DEPT	162.13	.00
675-07-2202	15.85	.00
RURAL ADDRESSING		
675-07-2203	120.00	.00
VEHICLE FUEL		
675-07-2207	26.28	.00
MAINTENANCE CONTRACTS		
TELECOMMUNICATIONS		
**TOTAL	273.43	.00
P&Z COURT FEES		
**DEPT	273.43	.00
685-08-2202	189.43	.00
PLANNING & ZONING		
685-08-2207	30.83	.00
VEHICLE FUEL		
685-08-2248	53.17	.00
TELECOMMUNICATIONS		
SAFETY EQUIPMENT		
**TOTAL	101.00	.00
DOMESTIC VIOLENCE GRANT		
**DEPT	48.46	.00
690-09-2207	48.46	.00
HIGH LONESOME WIND PILT		
TELECOMMUNICATIONS		
**DEPT	52.54	.00
DV GRANT FY16		
690-86-2207	52.54	.00
TELECOMMUNICATIONS		
**TOTAL	52.54	.00
NM PRIMARY CARE ASSOCIATION		
**DEPT	52.54	.00
819-47-2207	52.54	.00
NMPCA GRANT FY17		
TELECOMMUNICATIONS		
**TOTAL	1,479.89	.00
EMERGENCY-911 FUND		
**DEPT	1,479.89	.00
911-DISPATCH CENTER		
911-80-2202	148.38	.00
VEHICLE FUEL		
911-80-2207	113.89	.00
TELECOMMUNICATIONS		
911-80-2208	1,217.62	.00
ELECTRICITY		
BANK01	66,093.66	.00
WELLS FARGO		
** BANK TOTALS **	66,093.66	.00

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 3

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 14,756.75 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 03/27/2017 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

----- James W. Frost ----- Javier Sanchez ----- Julia Ducharme ----- Linda Jaramillo -----

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

----- Tracy L. Sedillo -----

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amou
01 0	99628	CENTRAL NM COMMUNITY COLLEGE	EMT 11TH. EDITION BOOKS	411-92-2266	132717	03/27/2017		2100.00
	2100.00		FOR EMT COURSE STARTING 3/27/17					
	03/27/2017							
=====								
	1/4% FIRE EXCISE TAX	2100.00						
=====								
01 0	99629	LUCERO MARTIN	2017 NMEMA CONFERENCE	604-83-2205	232717	03/27/2017		204.00
	204.00		TRAVEL REIMBURSEMENT					
	03/27/2017							
=====								
COMMUNICATIONS/EMS TAX 204.00								
=====								
01 0	99630	U.S. POSTMASTER	POSTAGE FOR MAILING	401-05-2206	332717	03/27/2017		12452.75
	12452.75		2017 NOTICES OF VALUE					
	03/27/2017							
=====								
COUNTY COMMISSION 12452.75								
=====								
3		14756.75	/	/				TOTAL
=====								



DEBITS CREDITS

** GRAND TOTAL **	14,756.75	.00
**TOTAL	12,452.75	.00
**DEPT	12,452.75	.00
401-05-2206	12,452.75	.00
**TOTAL	2,100.00	.00
**DEPT	2,100.00	.00
411-92-2266	2,100.00	.00
**TOTAL	204.00	.00
**DEPT	204.00	.00
604-83-2205	204.00	.00
BANK01	14,756.75	.00
** BANK TOTALS **	14,756.75	.00

PO Box 48  
205 9<sup>th</sup> Street  
Estancia, NM 87016  
(505) 544-4700 Main Line (505) 384-5294 Fax  
[www.torrancecountynm.org](http://www.torrancecountynm.org)



County Commission  
Commissioner James "Jim" Frost, District 1  
Commissioner Julia DuCharme, District 2  
Commissioner Javier E. Sanchez, District 3  
County Manager

Deputy County Manager  
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: STEVE GUETSCHOW PLANNING & ZONING  
First Last Department / Company / Organization Name

Today's Date: 4/3/2017 Mailing Address: \_\_\_\_\_  
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 4391 Fax Number: \_\_\_\_\_  
Would you like this Agenda Faxed to you? Yes No

Email Address: \_\_\_\_\_

Is this request for the next Commission meeting?  YES  NO If no, date of Commission Meeting: \_\_\_\_\_

Brief explanation of business to be discussed:  
PUBLIC HEARING: AFFORDABLE SOLAR / CNMEC SPECIAL  
USE-CHANGE TO ZONING FOR SOLAR POWERED ENERGY GENERATING  
FACILITY LOCATED ON TRACT B-R LANDS OF GREIG, IN E2NW4  
SECTION 1, T.4N., R.8E., NMPM.

Is this a Resolution, Contract, Agreement, Grant Application,  Other? PUBLIC HEARING

Has this been reviewed by Grant Committee?  YES  NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney?  YES  NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

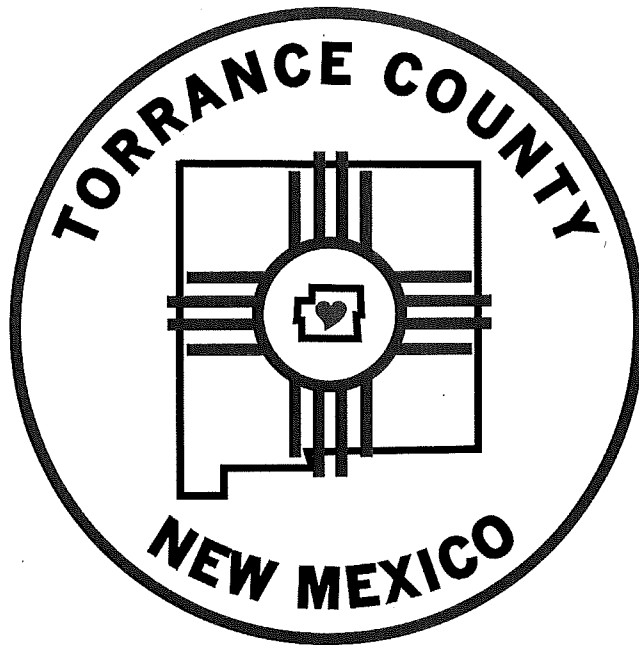
Has this been reviewed by the Finance Dept?  YES  NO Comptroller Initials: \_\_\_\_\_

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_



*Agenda Item  
No. 1*



# UPDATES

- ✓ Various County Departments
- ✓ Other Boards
- ✓ Forest Service
- ✓ Commission



*Agenda Item*  
*No. 2*

PO Box 48  
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County Commission  
Commissioner James "Jim" Frost, District 1  
Commissioner Julia DuCharme, District 2  
Commissioner LeRoy M. Candelaria, District 3  
County Manager  
Joy Ansley  
Deputy County Manager  
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: Dan DeCosta CODE Enforcement  
First Last Department / Company / Organization Name

Today's Date: 3/14/17 Mailing Address: \_\_\_\_\_  
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 544-4392 Fax Number: \_\_\_\_\_  
Would you like this Agenda Faxed to you? Yes No

Email Address: DDECOSTA@TCNM

Is this request for the next Commission meeting? YES NO If no, date of Commission Meeting: 3/22/17

Brief explanation of business to be discussed:

RETIFFg signature of interim County Manager Annette Ortiz  
ON AMENDMENT Request + contract amendment with  
NM Environment Dept

Is this a Resolution, Contract, Agreement, Grant Application, Other? Amendment to contract

Has this been reviewed by Grant Committee?  YES  NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept?  YES  NO Comptroller Initials: \_\_\_\_\_

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_



# Torrance County

PO Box 48

205 9<sup>th</sup> Street

Estancia, NM 87016

(505) 544-4390 Main Line (505) 384-5294 Fax

[www.torrancecountynm.org](http://www.torrancecountynm.org)

**NEAL DENTON**  
RECYCLING PROGRAM COORDINATOR  
NEW MEXICO ENVIRONMENT DEPARTMENT  
SOLID WASTE BUREAU-OUTREACH

**3/9/17**

Mr. Denton,

Please consider these new proposed dump sites, request to buy surveillance cameras, batteries, SD cards, illegal dumping signs and posts as amendments to the NMED Illegal Dumping 17 Raid -NT13. We will use the funds remaining on the grant to first clean the illegal dumping sites, then use the remainder to buy signs, cameras, batteries, sd cards.

  
Annette Ortiz

Interim County Manager  
Torrance County  
(505) 544-4700



*Agenda Item  
No. 3*



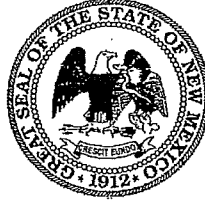
# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL, VICE CHAIR  
DISTRICT 2 PATRICK H. LYONS  
DISTRICT 3 VALERIE ESPINOZA  
DISTRICT 4 LYNDA LOVEJOY  
DISTRICT 5 SANDY JONES, CHAIR

## CHIEF OF STAFF

Ernest D. Archuleta, P.E.



P.O. Box 1269  
1120 Paseo de Peralta  
Santa Fe, NM 87504-1269

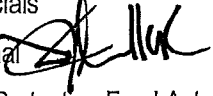
## STATE FIRE MARSHAL DIVISION

1-800-244-6702 (In-state only)

(505) 476-0174

Fax: (505) 476-0100

## FISCAL YEAR 2018 FIRE PROTECTION FUND APPLICATION

**Date:** March 20, 2017  
**To:** New Mexico Municipal and County Officials  
**From:** Vernon Muller, Deputy State Fire Marshal   
**Subject:** Fire Fund Distribution Pursuant to Fire Protection Fund Act, 59A-53, NMSA 1978

Please find the enclosed application for participation in the fiscal year 2018 Fire Protection Fund for the fire departments/fire districts under your jurisdiction. **For initial budget preparation purposes each application indicates the guaranteed base amount to be distributed per Article 53, 59A-53-4 and 59A-53-5.**

The application provides a complete overview of your departments Insurance Service Office (ISO) classification and number of certified stations funded through this Office. Please review this information with the Fire Chief/Fire Marshal as their signature is required along with the Mayor, Chair of the County Commission, or authorized local government designee.

**The completed and signed application shall be received in this Office on or before April 30, 2017.**

This application does not include any additional amounts that may be calculated from growth in the fund as the financial information indicating growth or reduction in the fire fund is not yet available. When the amount available to the Fire Protection Fund, for fiscal year 2018, is known we will forward the information to you upon request. Nor does this application reflect any funding intercepts for loans incurred by local governments through the New Mexico Finance Authority.

Completeness of the Fire Protection Fund Application is required. Please take note of the new section of the application in which we are requesting "**Required Supplemental Data Referencing Fire Protection Fund Debt Obligations**". In our efforts to ensure compliance with the recently passed legislation we are requesting Fire Protection Fund debt obligation information, outside of any obligation to New Mexico Finance Authority (NMFA), for each Fire Department/Fire District.

We have made huge strides towards achieving our goal of 100% reporting of all certified fire department/fire districts emergency response activities to the NFIRS program.

It is critical for this Office to have the most current contact information for these efforts as we provide our states fire service with reporting status updates and any system informational updates as they occur. Accurate email information is required for each primary user of the NFIRS program.

Thank you for your assistance.

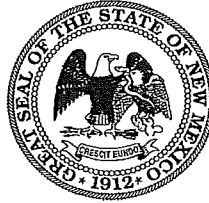
# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

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DISTRICT 5 SANDY JONES, CHAIR

## CHIEF OF STAFF

Ernest D. Archuleta, P. E.



P.O. Box 1269  
1120 Paseo de Peralta  
Santa Fe, NM 87504-1269

## STATE FIRE MARSHAL DIVISION

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800-244-6702 (In-state only)  
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Fax : (505) 476-0100

## NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2018 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2018 fiscal year. The application is due in the State Fire Marshal Division on or before April 30, 2017.

FIRE DEPARTMENT Willard COUNTY: Torrance

FIRE DEPARTMENT ADDRESS: P.O. Box 449, McIntosh, NM 87032

ISO CLASSIFICATION: 9

Approved number of Sub Stations is 0

0 Sub-Stations

Approved number of Main Stations is 1

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: \_\_\_\_\_

The projected minimum amount for fire fund distribution, based on the above information, is \$39,058. This does not include any additional amounts that may be calculated from growth in the fund.

An official written request for authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2017. The request shall identify the intended purpose and exact amount of money to be carried over into the FY 2018 balance.

For the purpose of this Application, list the anticipated amount and intended purpose your department will rollover from FY'17 to FY'18. \$ \_\_\_\_\_

\*Provide current balance of the fire department's total Fire Protection Fund account to date: \$ \_\_\_\_\_

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10-25-10 "The Fire Protection Fund."

State Law, NMSA 10-25-10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

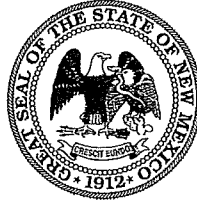
# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL, VICE CHAIR  
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DISTRICT 5 SANDY JONES, CHAIR

## CHIEF OF STAFF

Ernest D. Archuleta, D., P. E.



P.O. Box 1269  
1120 Paseo de Peralta  
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## STATE FIRE MARSHAL DIVISION

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Fax : (505) 476-0100

## NEW MEXICO STATE FIRE MARSHAL DIVISION

### FISCAL YEAR 2018 COUNTY ADMINISTRATIVE FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2018 fiscal year. The application is due in the State Fire Marshal Division on or before April 30, 2017.

**NAME OF COUNTY:** Torrance

#### **ADDRESS OF APPROVED FIRE ADMINISTRATION BUILDING:**

PO Box 449, McIntosh, NM 87032

**ISO FUNDING CLASSIFICATION:** 7

If you contend the above ISO Funding Classification is incorrect, please attach your claim and sign here:

X \_\_\_\_\_

The projected minimum amount for fire fund distribution, based on the above information, is \$55,501. This does not include any additional amounts that may be calculated from growth in the fund.

An official written request for authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2017. The request shall identify the intended purpose and exact amount of money to be carried over into the FY 2018 balance.

For the purpose of this Application, list the anticipated amount and intended purpose your department will rollover from FY'17 to FY'18. \$ \_\_\_\_\_

\*Provide current balance of the fire department's total Fire Protection Fund account to date: \$ \_\_\_\_\_

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10-25-10 "The Fire Protection Fund."

State Law, NMSA 10-25-10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

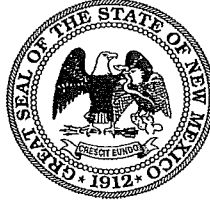
# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 CNYTHIA B. HALL, VICE CHAIR  
DISTRICT 2 PATRICK H. LYONS  
DISTRICT 3 VALERIE ESPINOZA  
DISTRICT 4 LYNDA LOVEJOY  
DISTRICT 5 SANDY JONES, CHAIR

## CHIEF OF STAFF

Ernest D. Archuleta, P. E.



P.O. Box 1269  
1120 Paseo de Peralta  
Santa Fe, NM 87504-1269

## STATE FIRE MARSHAL DIVISION

Room 413  
800-244-6702 (In-state only)  
(505) 476-0174  
Fax : (505) 476-0100

## NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2018 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2018 fiscal year. The application is due in the State Fire Marshal Division **on or before April 30, 2017.**

FIRE DEPARTMENT Duran District #1 COUNTY: **Torrance**

FIRE DEPARTMENT ADDRESS: PO Box 449, McIntosh, NM 87032

ISO CLASSIFICATION: 9

Approved number of Sub Stations is 0

0 Sub Stations

Approved number of Main Stations is 1

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: \_\_\_\_\_

The projected minimum amount for fire fund distribution, based on the above information, is \$39,058. This does not include any additional amounts that may be calculated from growth in the fund.

An official written request for authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2017. The request shall identify the intended purpose and exact amount of money to be carried over into the FY 2018 balance.

For the purpose of this Application, list the anticipated amount and intended purpose your department will rollover from FY'17 to FY'18. \$ \_\_\_\_\_

\*Provide current balance of the fire department's total Fire Protection Fund account to date: \$ \_\_\_\_\_

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10-25-10 "The Fire Protection Fund."

State Law, NMSA 10-25-10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 CNYTHIA B. HALL, VICE CHAIR  
DISTRICT 2 PATRICK H. LYONS  
DISTRICT 3 VALERIE ESPINOZA  
DISTRICT 4 LYNDA LOVEJOY  
DISTRICT 5 SANDY JONES, CHAIR



P.O. Box 1269  
1120 Paseo de Peralta  
Santa Fe, NM 87504-1269

## STATE FIRE MARSHAL DIVISION

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(505) 476-0174  
Fax : (505) 476-0100

## CHIEF OF STAFF

Ernest D. Archuleta, P. E.

## NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2018 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2018 fiscal year. The application is due in the State Fire Marshal Division **on or before April 30, 2017.**

FIRE DEPARTMENT Indian Hills District #2 COUNTY: Torrance

FIRE DEPARTMENT ADDRESS: P.O. Box 449, McIntosh, NM 87032

ISO CLASSIFICATION: 6

Approved number of Main Stations is 2

Station #2 #28 Bryant Rd. Torrance

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: \_\_\_\_\_

The projected minimum amount for fire fund distribution, based on the above information, is \$117,168. This does not include any additional amounts that may be calculated from growth in the fund.

An official written request for authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2017. The request shall identify the intended purpose and exact amount of money to be carried over into the FY 2018 balance.

For the purpose of this Application, list the anticipated amount and intended purpose your department will rollover from FY'17 to FY'18. \$ \_\_\_\_\_

\*Provide current balance of the fire department's total Fire Protection Fund account to date: \$ \_\_\_\_\_

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10-25-10 "The Fire Protection Fund."

State Law, NMSA 10-25-10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

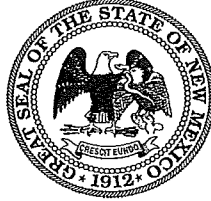
# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 CNYTHIA B. HALL, VICE CHAIR  
DISTRICT 2 PATRICK H. LYONS  
DISTRICT 3 VALERIE ESPINOZA  
DISTRICT 4 LYNDA LOVEJOY  
DISTRICT 5 SANDY JONES, CHAIR

## CHIEF OF STAFF

Ernest D. Archuleta, P. E.



P.O. Box 1269  
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## STATE FIRE MARSHAL DIVISION

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Fax : (505) 476-0100

## NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2018 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2018 fiscal year. The application is due in the State Fire Marshal Division on or before April 30, 2017.

FIRE DEPARTMENT McIntosh District #3 COUNTY: Torrance

FIRE DEPARTMENT ADDRESS: P.O. Box 449, McIntosh, NM 87032

ISO CLASSIFICATION: 6

Approved number of Sub Stations is 0

0 Sub Stations

Approved number of Main Stations is 2

Station #2

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: \_\_\_\_\_

The projected minimum amount for fire fund distribution, based on the above information, is \$117,168. This does not include any additional amounts that may be calculated from growth in the fund.

An official written request for authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2017. The request shall identify the intended purpose and exact amount of money to be carried over into the FY 2018 balance.

For the purpose of this Application, list the anticipated amount and intended purpose your department will rollover from FY'17 to FY'18. \$ \_\_\_\_\_

\*Provide current balance of the fire department's total Fire Protection Fund account to date: \$ \_\_\_\_\_

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10-25-10 "The Fire Protection Fund."

State Law, NMSA 10-25-10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

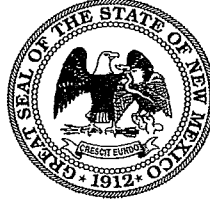
# NEW MEXICO PUBLIC REGULATION COMMISSION

## COMMISSIONERS

DISTRICT 1 CNYTHIA B. HALL, VICE CHAIR  
DISTRICT 2 PATRICK H. LYONS  
DISTRICT 3 VALERIE ESPINOZA  
DISTRICT 4 LYNDA LOVEJOY  
DISTRICT 5 SANDY JONES, CHAIR

## CHIEF OF STAFF

Ernest D. Archuleta, P. E.



P.O. Box 1269  
1120 Paseo de Peralta  
Santa Fe, NM 87504-1269

## STATE FIRE MARSHAL DIVISION

Room 413  
800-244-6702 (In-state only)  
(505) 476-0174  
Fax : (505) 476-0100

## NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2018 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2018 fiscal year. The application is due in the State Fire Marshal Division on or before April 30, 2017.

FIRE DEPARTMENT Northeast Torrance District #5 COUNTY: Torrance

FIRE DEPARTMENT ADDRESS: P.O. Box 449, McIntosh, NM 87032

ISO CLASSIFICATION: 6

Approved number of Sub Stations is 0

0 Sub-Stations

Approved number of Main Stations is 2

Station #2

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: \_\_\_\_\_

The projected minimum amount for fire fund distribution, based on the above information, is \$117,168. This does not include any additional amounts that may be calculated from growth in the fund.

An official written request for authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2017. The request shall identify the intended purpose and exact amount of money to be carried over into the FY 2018 balance.

For the purpose of this Application, list the anticipated amount and intended purpose your department will rollover from FY'17 to FY'18. \$ \_\_\_\_\_

\*Provide current balance of the fire department's total Fire Protection Fund account to date: \$ \_\_\_\_\_

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10-25-10 "The Fire Protection Fund."

State Law, NMSA 10-25-10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.

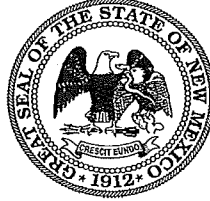
# NEW MEXICO PUBLIC REGULATION COMMISSION

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DISTRICT 3 VALERIE ESPINOZA  
DISTRICT 4 LYNDA LOVEJOY  
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(505) 476-0174  
Fax : (505) 476-0100

## NEW MEXICO STATE FIRE MARSHAL DIVISION FISCAL YEAR 2018 COUNTY FIRE PROTECTION FUND DISTRIBUTION

This application is required to participate in the distribution of the Fire Protection Fund for the 2018 fiscal year. The application is due in the State Fire Marshal Division on or before April 30, 2017.

FIRE DEPARTMENT Torreón-Tajique District #4 COUNTY: Torrance

FIRE DEPARTMENT ADDRESS: PO Box 449, McIntosh, NM 87032

ISO CLASSIFICATION: 9

Approved number of Sub Stations is 0

0 Sub-Stations

Approved number of Main Stations is 1

Same As Above

If you contend the above ISO Class or station information is incorrect, please attach a list of your claim of main and substations and sign here: \_\_\_\_\_

The projected minimum amount for fire fund distribution, based on the above information, is \$39,058. This does not include any additional amounts that may be calculated from growth in the fund.

An official written request for authorization to rollover and accumulate Fire Protection Fund monies shall be submitted to this Office no later than August 31, 2017. The request shall identify the intended purpose and exact amount of money to be carried over into the FY 2018 balance.

For the purpose of this Application, list the anticipated amount and intended purpose your department will rollover from FY'17 to FY'18. \$ \_\_\_\_\_

\*Provide current balance of the fire department's total Fire Protection Fund account to date: \$ \_\_\_\_\_

The Fire Service Support Bureau of the State Fire Marshal Division continues to strive toward achieving 100% compliance with the monthly reporting requirements as established in Article 59A-52 the "Fire Marshal Act," Article 59A-53 "The Fire Protection Fund" and NMSA 10-25-10 "The Fire Protection Fund."

State Law, NMSA 10-25-10, requires all fire departments participating in the distribution of the Fire Protection Fund submit a detailed fire report of the departments activity on or before the 10th of each month for the previous months activity.





*Agenda Item  
No. 4*

PO Box 48  
205 9<sup>th</sup> Street  
Estancia, NM 87016  
(505) 544-4700 Main Line (505) 384-5294 Fax  
[www.torrancecountynm.org](http://www.torrancecountynm.org)



**County Commission**  
Commissioner James "Jim" Frost, District 1  
Commissioner Julia DuCharme, District 2  
Commissioner Javier E. Sanchez, District 3  
County Manager

Deputy County Manager  
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: Augustina Sturchio Fire - EMS Ops Chief  
First Last Department / Company / Organization Name

Today's Date: 3.30.2017 Mailing Address: \_\_\_\_\_  
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 903-1536 Fax Number: 384-6025  
Would you like this Agenda Faxed to you? Yes No

Email Address: asturchio@torrancecountyfire.com

Is this request for the next Commission meeting?  YES  NO If no, date of Commission Meeting: \_\_\_\_\_

**Brief explanation of business to be discussed:**

Request funding be set aside from Commission in FY18 budget for  
the 25% of the cost of the ambulance per the FY18 EMS Fund  
Act Grant

Is this a Resolution, Contract, Agreement, Grant Application, Other? \_\_\_\_\_

Has this been reviewed by Grant Committee?  YES  NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept?  YES  NO Comptroller Initials: \_\_\_\_\_

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_



*Agenda Item  
No. 5*

PO Box 48  
205 9<sup>th</sup> Street  
Estancia, NM 87016  
(505) 544-4700 Main Line (505) 384-5294 Fax  
[www.torrancecountynm.org](http://www.torrancecountynm.org)



County Commission  
Commissioner James "Jim" Frost, District 1  
Commissioner Julia DuCharme, District 2  
Commissioner Javier E. Sanchez, District 3  
County Manager

Deputy County Manager  
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: Leslie Olivas Purchasing  
First Last Department / Company / Organization Name

Today's Date: 3/27/2017 Mailing Address: \_\_\_\_\_  
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 4930 Fax Number: \_\_\_\_\_  
Would you like this Agenda Faxed to you? Yes No

Email Address: lolivas@tcnm.us

Is this request for the next Commission meeting?  YES  NO If no, date of Commission Meeting: \_\_\_\_\_

Brief explanation of business to be discussed:  
Award IFB 2017-04 HFE 100P Oil

Is this a Resolution, Contract, Agreement, Grant Application, Other? \_\_\_\_\_

Has this been reviewed by Grant Committee?  YES  NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney?  YES  NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept?  YES  NO Comptroller Initials: \_\_\_\_\_

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_

**HFE 100P Oil**

**IFB 2017-04**

Torrance County, New Mexico

Deadline:

Monday, March 27, 2017

Opening:

Monday, March 27, 2017

3:00 p.m.

Monday, March 27, 2017

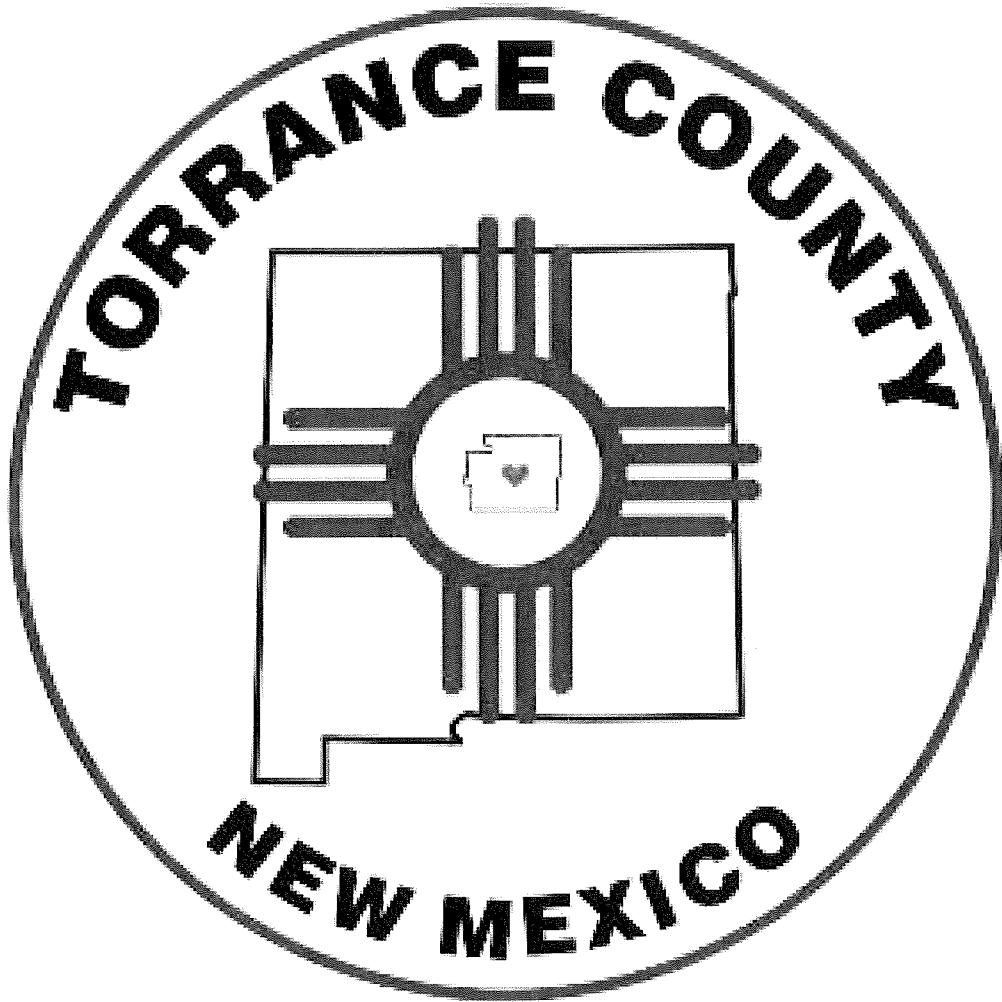
3:15 p.m.

**Bid Tabulation**

Company Name	Company Address	Company Contact	Bid Amount
Holly Frontier Refining & Marketing LLC	PO Box 26743, ABO, NM 87125	Randall E. Clark	\$490,921.00
GM Emulsion LLC	5935 Agua Fria Street, SF, NM 87507	Gabriel Martinez	645 / ton, special 150 / ton

Witnesses:

*Luis Divas*  
*[Signature]*  
*[Signature]*  
*[Signature]*



*Agenda Item  
No. 6*

PO Box 48  
205 9<sup>th</sup> Street  
Estancia, NM 87016  
(505) 544-4700 Main Line (505) 384-5294 Fax  
[www.torrancecountynm.org](http://www.torrancecountynm.org)



County Commission  
Commissioner James "Jim" Frost, District 1  
Commissioner Julia DuCharme, District 2  
Commissioner Javier B. Sanchez, District 3  
County Manager

Deputy County Manager  
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: Leslie Olivas Purchasing  
First Last Department / Company / Organization Name

Today's Date: 3/27/2017 Mailing Address: \_\_\_\_\_  
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 4730 Fax Number: \_\_\_\_\_  
Would you like this Agenda Faxed to you? Yes No

Email Address: lolivas@tcnm.us

Is this request for the next Commission meeting?  YES  NO If no, date of Commission Meeting: \_\_\_\_\_

Brief explanation of business to be discussed:

Award IFB 2017-05 STA Base Course  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this a Resolution, Contract, Agreement, Grant Application, Other? \_\_\_\_\_

Has this been reviewed by Grant Committee? YES NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney? YES NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept? YES NO Comptroller Initials: \_\_\_\_\_

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_

IFB 2017-05

**STA Base Course**

Torrance County, New Mexico

Monday, March 27, 2017

Monday, March 27, 2017

Deadline:

Opening:

3:00 p.m.

Monday, March 27, 2017

3:15 p.m.

Monday, March 27, 2017

**Bid Tabulation**

Company Name	Company Address	Company Contact	Bid Amount
Moriarty Concrete Products	PO Box 250, Moriarty, NM 87035	Don Wallin	\$ 18.00 / ton

Witnesses:

*(Handwritten signatures)*





*Agenda Item*  
*No. 7*

PO Box 48  
205 9<sup>th</sup> Street  
Estancia, NM 87016  
(505) 544-4700 Main Line (505) 384-5294 Fax  
[www.torrancecountynm.org](http://www.torrancecountynm.org)



County Commission  
Commissioner James "Jim" Frost, District 1  
Commissioner Julia DuCharme, District 2  
Commissioner Javier E. Sanchez, District 3  
County Manager

Deputy County Manager  
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is WEDNESDAY, NOON prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: Leslie Olivas Purchasing  
First Last Department/Company / Organization Name

Today's Date: <sup>30</sup> ~~3/27~~ 3/27/2017 Mailing Address: \_\_\_\_\_  
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 4930 Fax Number: \_\_\_\_\_  
Would you like this Agenda Faxed to you? Yes No

Email Address: lolivas@tcnm.us

Is this request for the next Commission meeting?  YES  NO If no, date of Commission Meeting: \_\_\_\_\_

Brief explanation of business to be discussed:

Award 2017-06 Fog Seal Oil

Is this a Resolution , Contract, Agreement, Grant Application, Other? \_\_\_\_\_

Has this been reviewed by Grant Committee?  YES  NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney?  YES  NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept?  YES  NO Comptroller Initials: \_\_\_\_\_

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_

**Fog Seal Oil**

**IFB 2017-06**

Torrance County, New Mexico

Deadline:

Monday, March 27, 2017

Opening:

Monday, March 27, 2017

3:00 p.m.

3:15 p.m.

**Bid Tabulation**

Company Name	Company Address	Company Contact	Bid Amount
Holly Frontier Refining & Marketing LLC GM Elusion LLC	Po Box 26743, Albuquerque, NM 87125 5935 Agua Fria Street, SE, NM 87507	Randall E. Clark Gabriel Martinez	\$350.42 / ton \$500 / ton, 150 / ton Spread

Witnesses:

*[Handwritten Signature]*  
*[Handwritten Signature]*  
*[Handwritten Signature]*



*Agenda Item*  
*No. 8*

PO Box 48  
205 9<sup>th</sup> Street  
Estancia, NM 87016  
(505) 544-4700 Main Line (505) 384-5294 Fax  
[www.torrancecountynm.org](http://www.torrancecountynm.org)



**County Commission**  
Commissioner James "Jim" Frost, District 1  
Commissioner Julia DuCharme, District 2  
Commissioner Javier E. Sanchez, District 3  
County Manager

Deputy County Manager  
Annette Ortiz

**REQUEST TO BE PLACED ON THE TORRANCE COUNTY  
COMMISSION AGENDA**

This form must be returned to the County Manager's Office **ONLY!**

Deadline for inclusion of an item is **WEDNESDAY, NOON** prior to the subsequent meeting.  
All fields must be filled out for consideration.

Name: Leslie Olivas Purchasing  
First Last Department / Company / Organization Name

Today's Date: 3/27/2017 Mailing Address: \_\_\_\_\_  
(Departments/employees of Torrance County need not include their address)

Telephone number/Extension: 4730 Fax Number: \_\_\_\_\_  
Would you like this Agenda Faxed to you? Yes No

Email Address: lolivas@tcnm.us

Is this request for the next Commission meeting?  YES  NO If no, date of Commission Meeting: \_\_\_\_\_

Brief explanation of business to be discussed: On site  
Annual RFP 2017-02 Fire Apparatus Repair

Is this a Resolution, Contract, Agreement, Grant Application, Other? \_\_\_\_\_

Has this been reviewed by Grant Committee?  YES  NO If yes, corresponding paperwork must be attached.

Has this been reviewed by the County Attorney?  YES  NO

If this is a contract, MOU, or Joint Powers Agreement there must be a signature line for the County Attorney on the original contract.

Has this been reviewed by the Finance Dept?  YES  NO Comptroller Initials: \_\_\_\_\_

- No Impact
- Change in current fund
- Raise Budget (allow 45 days after Commission approval)
- Change in funds (allow 45 days after Commission approval)
- Reduction
- Transfer funds (allow 45 days after Commission approval)

Other: \_\_\_\_\_

Torrance County  
State of New Mexico

Request for Proposals

## On Site Fire Apparatus Repairs



**RFP No. 2017-02**

Sealed Proposals Submitted to:  
Torrance County Purchasing Office  
Torrance County Administrative Building  
205 9<sup>th</sup> Street, P.O. Box 48  
Estancia, NM 87016  
ATTN: Leslie Olivas, Purchasing Director

Date Proposals Submitted by:  
Monday, March 20, 2017  
3:00 PM

Proposals must be submitted in a sealed envelope that is clearly marked

**"RFP No. 2017-02 Fire Apparatus Repair"**

The Board of Commissioners of Torrance County, State of New Mexico is accepting competitive sealed proposals for On Site Fire Apparatus Repair services. Six (6) copies of the proposals should be submitted no later than Monday, March 20, 2017 at 3:00 p.m. at the Torrance Purchasing Office located at 205 9<sup>th</sup> Street, P.O. Box 48, Estancia, NM 87016.

Proposals will be reviewed and ranked by an Evaluation Review Committee. A Recommendation will then be made to the Torrance County Commission for award based upon the proposal which is determined to be the most advantageous to the County based on the specific evaluation criteria. This procurement may result in multiple awards.

#### **A. CONTRACT PERIOD AND RENEWAL OPTIONS**

The term of this contract will be for a period of one year from the date of full contract execution. At the end of that time for a period of three years, the County shall have the yearly option of renewing the existing contract by mutual consent and the approval of the Board of County Commissioners.

#### **B. SCOPE OF WORK**

The County desires to enter into a contractual relationship with a vendor or vendors to provide:

##### Services

1. Fire pump repair;
2. General vehicle repair;
3. Complete air brake repair;
4. Generator include Power Take Off repair;
5. Electrical repair;
6. Drivetrain repair;
7. Axle and hub repair;
8. Radiator and cooling system repair;
9. Ball valves and control linkage repair;
10. Pump shift system repair;
11. Hose reel repair;
12. Hydraulic system repairs;

13. Complete brake system overhaul;
14. Air conditioning service;
15. Foam system repair;
16. Power steering repairs; and
17. Other heavy equipment diesel and/or light-duty mechanical services as may be requested by Torrance County.

Apparatus Types That May Need to Be Serviced:

1. Class A Pumpers;
2. Water Tenders;
3. Brush Trucks;
4. Wild-land Apparatus;
5. Emergency response/command trailers;
6. Command vehicles;
7. All-Terrain Vehicles (ATVs);
8. Medical Response Units; and
9. Any other vehicle or apparatus operated by the Torrance County Fire Department not previously listed.

Additional Requirements:

1. It shall be the responsibility of the successful offeror(s) submitting their proposal to have all equipment necessary to complete the required work. This equipment must be mobile and available to be taken to each station for repairs.
2. It shall be the responsibility of the successful offeror(s) submitting their proposal to have the necessary business licenses (City, County, and State) for the mechanical services being provided.
3. It shall be the responsibility of the successful offeror(s) submitting their proposal to obtain the insurance necessary to operate a mobile repair business in Torrance County. It shall be the responsibility of the successful offeror(s) submitting their proposal to include Torrance County as an additional insured.
4. It shall be the responsibility of the successful offeror(s), when possible, to complete routine and preventative maintenance on site at one of the listed fire stations.



Locations of Torrance County Fire Stations:

1. District 1
  - a. Main Station: 19 Vidal Street, Duran, NM 88301
  - b. Substation: 2 Cedar Street, Duran, NM 88301
  
2. District 2
  - a. Main Station: 39 Indian Hills Road, Moriarty, NM 87035
  - b. Substation: 28 Bryant Road, Edgewood, NM 87015
  
3. District 3
  - a. Main Station: 757 Salt Missions Trail, McIntosh, NM 87032
  - b. North (Substation): 69 Madrid Avenue, Moriarty, NM 87035
  
4. District 4
  - a. Station: 10 Torreon Heights Road East, Torreon, NM 87061
  
5. District 5
  - a. Main Station: 45 Carl Cannon Road, Moriarty, NM 87035
  - b. Substation: 84 Galloway Avenue, Moriarty, NM 87035
  
6. District 6
  - a. Station: 702 Dunlavy Avenue, Willard, NM 87063
  
7. Fire Administration
  - a. Office: 753 Salt Missions Trail, McIntosh, NM 87032

**C. SEQUENCE OF EVENTS**

The Purchasing Director will make every effort to adhere to the following schedule:

<b>ACTION</b>	<b>DATE(S)</b>
1. Issue of RFP	03/02/2017
2. Submission of Proposal	03/20/2017
3. Proposal Evaluations	03/23/2017
4. Contract Award	04/12/2017
5. Protest Deadline	05/03/2017

**D. EXPLANATION OF EVENTS**

The following paragraphs describe the activities listed in the Sequence of Events show in Section C.

1. Issue of RFP  
This RFP is being issued by Torrance County Purchasing Department.

2. Submission of Proposal

**All proposals shall be received for review and evaluation by the Purchasing Director or designee no later than Monday, March 20, 2017 at 3:00 P.M.** Proposals received after this deadline will not be accepted. The date and time will be recorded on each proposal. Proposals shall be addressed and delivered to the Purchasing Director at the address listed on the cover of this RFP. Proposals shall be sealed and labeled on the outside of the package to clearly indicate that they are in response to "RFP 2017-02 – On Site Fire Apparatus Repair." Proposals submitted by facsimile or via email will not be accepted.

3. Proposal Evaluation

The evaluation of proposals will be performed by an evaluation committee appointed by the Purchasing Director. This process will take place during the dates indicated in the Sequence of Events.

4. Contract Award

After review of the Evaluation Committee's findings, the Purchasing Director will make a recommendation for award(s) of the contract to the Torrance County Commission on the date indicated in the Sequence of Events. This date is subject to change at the discretion of the Purchasing Director.

This contract shall be awarded to the Offeror(s) whose proposal is most advantageous, taking into consideration the evaluation factors set forth in the RFP. The most advantageous proposal may or may not have received the most points.

5. Protest Deadline

Any protest by an offeror shall be timely and in conformance with the New Mexico Procurement Code (13-1-28 through 13-1-199 NMSA 1978). The protest period for responsive offerors shall begin on the day following the execution of the contract and will end at the close of business on **May 3, 2017**. Protests shall be written and shall include the name and address of the protestor and the request for proposals number. It shall also contain a statement of grounds for protest including appropriate supporting exhibits, and it shall specify the ruling requested from the Purchasing Director. The protest shall be delivered to the Purchasing Director as indicated below:

Leslie Olivas, Purchasing Director  
205 9<sup>th</sup> Street  
P.O. Box 48  
Estancia, NM 87016

Protests received after the deadline will not be accepted.

**E. PROPOSAL CONTENT**

Submit the following information as a part of the proposal, as follows:

1. **Capability of Firm.** Submit a statement identifying any experience of fire apparatus repair; including years of service performing this type of service and work history. Torrance County will require a Certified Emergency Vehicle Technician.

2. **Past Record of Performance.** Submit a detailed statement of familiarity and past record of performing emergency vehicle repairs with Torrance County or other entities, including information on repairs to equipment and vehicles. Supporting documentation should include, but is not limited to three professional references, a list of current municipal, county, or state government clients.
3. **Identification of Equipment.** It shall be the responsibility of the successful offeror(s) submitting their proposal to have a means of coming to the designated stations with the necessary tools and equipment to provide the mechanical services outlined in the scope of work. Submit a list of equipment, tools, and other resources that will be used to provide on-site apparatus repair services.
4. **Fee proposal.** Please include costs per hour for drive time as well as cost per hour for labor of services outlined in this proposal.
5. **Proof of Insurance.** Torrance County requires that a minimum of \$1,000,000.00 General Liability Insurance be provided. It shall be the responsibility of the successful offeror(s) submitting their proposal to include Torrance County as an additional insured.
6. **Necessary Licensure and Certification.** Torrance County will require the person conducting the repairs to be license as an emergency vehicle technician and be ASE certified. It will also be required by Torrance County that the successful offeror(s) obtain the necessary licensing and/or permitting as a registered business in the State of New Mexico as well as in Torrance County. Please provide copies of all relevant licensure and certifications.
7. **Completed Campaign Contribution Disclosure Form.** This form is attached to the RFP.

**F. EVALUATION**

Proposals will be evaluated on the basis of the following criteria. Each proposal may be awarded points up to the amount listed below:

Criteria	Maximum possible points
1. Capability of Firm	35
2. Past Record of Performance	35
3. Identification of Equipment	20
4. Fee Proposal	10
5. Proof of Insurance	Pass/Fail
6. Necessary Licensure and Certification	Pass/Fail
7. Completed Campaign Contribution Disclosure Form	Pass/Fail
<b>Total</b>	<b>100</b>

The proposals will be evaluated by a selection committee. A recommendation will then be submitted to the Torrance County Board of Commissioners for award of the contract.

## **G. NOTICE**

The Procurement Code (13-1-28 through 13-1-199 NMSA 1978) imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kick-backs.

## **H. QUESTIONS**

Questions concerning this Request for Proposals should be directed to Leslie Olivas, Purchasing Director at (505) 544-4730.

## CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body for **professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

**"Applicable public official"** means a person elected to an office or a person appointed to complete a term of an elected office, which has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

**"Campaign Contribution"** means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, this is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office. "Campaign Contribution" included the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or un-reimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

**"Family member"** means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

**"Pendency of the procurement process"** means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

**"Person"** means any corporation, partnership, individual, joint venture, association or any other private legal entity.

**"Prospective contractor"** means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

**"Representative of a prospective contractor"** means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS.

Contribution Made By: \_\_\_\_\_

Relation to Prospective Contractor: \_\_\_\_\_

Name of Applicable Public Official: \_\_\_\_\_

Date Contribution(s) Made: \_\_\_\_\_

Amount(s) of Contribution(s) \_\_\_\_\_

Nature of Contribution(s) \_\_\_\_\_

Purpose of Contribution(s) \_\_\_\_\_

(Attach extra pages if necessary)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (position)

-OR-

**NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.**

\_\_\_\_\_  
Type or Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title (Position)

\_\_\_\_\_  
Company Name

**County Commission**

**Jim Frost**  
**Commissioner**  
**District 1**

**Julia DuCharme**  
**Commissioner**  
**District 2**

**LeRoy Candelaria**  
**Commissioner**  
**District 3**



**PO Box 48 ~ 205 Ninth Street**  
**Estancia, NM 87016**  
**(505)544-4700 Main Line (505) 384-5294 Fax**

**Interim County Manager**  
**Annette Ortiz**

**County Attorney**  
**Dennis Wallin**

**Attachment to Campaign Contribution Disclosure Form**

**Current Torrance County Elected Officials**

Commissioner, District 1 – Jim Frost

Commissioner, District 2 – Julia DuCharme

Commissioner, District 3 – Javier E. Sanchez

Assessor – Betty Cabber

Clerk – Linda Jaramillo

Probate Judge – Jim Summers

Sheriff – Heath White

Treasurer – Tracy Sedillo



*Agenda Item*  
*No. 9*





**RESOLUTION NO. 2017-12**

**RESOLUTION FINDING A DECEDENT TO BE INDIGENT OR UNCLAIMED AND AUTHORIZING PAYMENT FOR THE BURIAL OR CREMATION OF AN INDIGENT PERSON, AS DEFINED IN SECTION 24-13-2 NMSA 1978, OR OF AN UNCLAIMED DECEDENT, AS DEFINED IN SECTION 24-12-1 NMSA 1978.**

**WHEREAS**, pursuant to Section 24-13-5 NMSA 1978, the Torrance County Board of Commissioners may authorize payment for the burial or cremation of an indigent person, as defined in Section 24-13-2 NMSA 1978 or of an unclaimed decedent, as defined in Section 24-13-1 NMSA 1978; and,

**WHEREAS**, pursuant to Section 24-13-3 NMSA 1078, the burial or cremation expenses may be paid by the County out of the general fund or the county indigent hospital claims fund in an amount up to six hundred dollars (\$600) for the burial or cremation of any adult or minor; and,

**WHEREAS**, pursuant to Section 24-13-1 NMSA 1978, a dead person whose body has not been claimed by a friend, relative or other interested person assuming the responsibility for and expense of disposition shall be considered an unclaimed decedent; and,

**WHEREAS**, pursuant to Section 24-13-5 NMSA 1978, in the County pays expenses for burial or cremation, all available assets of the decedent shall be used to reimburse the County and/or, if the decedent left an estate, the decedent's estate shall reimburse the County; and,

**WHEREAS**, pursuant to Section 24-13-2 NMSA 1978, a deceased person shall be considered to be an indigent for purposes of this resolution if his estate is insufficient to cover the cost of burial or cremation; and,

**WHEREAS**, pursuant to Sections 24-13-1 and 24-13-3 NMSA 1978, it is the duty of the Torrance County Board of County Commissioners to cause to be decently interred or cremated the body of any unclaimed decedent or indigent person known to have been a resident of Torrance County; and,

**WHEREAS**, Harris Hanlon Mortuary has informed Torrance County that \_\_\_\_\_ is deceased, her body is at UNM Office of the Medical Investigator, and she is a qualified indigent person; and,

**WHEREAS**, \_\_\_\_\_ is known to have been a resident of Torrance County.

**NOW THEREFORE, BE IT RESOLVED**, that the Torrance County Board of Commissioners hereby:

**1. FINDS:**

- a. That the decedent was a resident of Torrance County; and

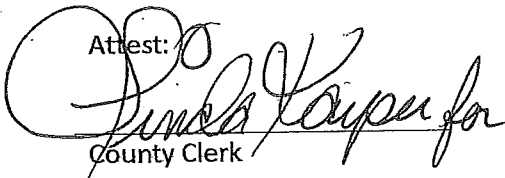
- b. That if the decedent's estate is insufficient to cover the cost of burial or cremation, then she is an indigent decedent; and,
- c. The decedent is unclaimed.

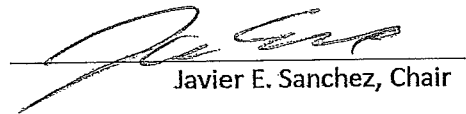
2. **AUTHORIZES:**

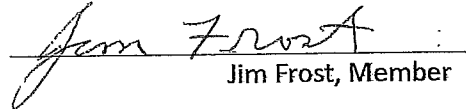
- a. The payment, in an amount not to exceed six hundred dollars (\$600), or the burial or cremation of the body; and
- b. The Torrance County Manager to seek reimbursement from the estate for reimbursement for the burial or cremation expenses, unless the estate is insufficient to cover the cost of burial or cremation.

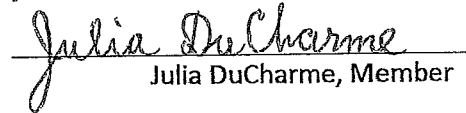
DONE, this 23 day of March 2017.

**TORRANCE COUNTY COMMISSION**

Attest:   
County Clerk

  
Javier E. Sanchez, Chair

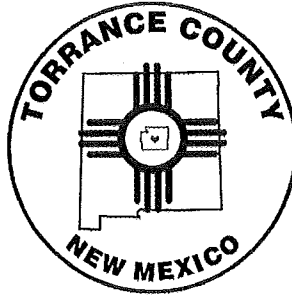
  
Jim Frost, Member

  
Julia DuCharme, Member





*Agenda Item  
No. 10*



## ***TORRANCE COUNTY***

**RESOLUTION # 2017-14**

**Line Item Transfers**

**WHEREAS**, County Departments are requesting line item transfers within their budgeted funds in the FY 2016-17 Budget, and

**WHEREAS**, line item transfers within the same fund require authorization from the Torrance County Commission, and

**WHEREAS**, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

**NOW THEREFORE BE IT RESOLVED** by the Torrance County Commission.

**DONE** at Estancia, New Mexico, Torrance County this 12th day of April 2017.

**TORRANCE COUNTY COMMISSION**

\_\_\_\_\_  
**James W. Frost, District 1**

**Attest:**

\_\_\_\_\_  
**Julia DuCharme, District 2**

\_\_\_\_\_  
**County Clerk**

\_\_\_\_\_  
**Javier E. Sanchez, District 3**



*Agenda Item  
No. 11*



*Agenda Item  
No. 12*



*Agenda Item  
No. 13*



*Agenda Item  
No. 14*





*Agenda Item  
No. 15*



*Agenda Item  
No. 16*

Banales Consulting, LLC Marco A. Banales P. O. Box 112 Estancia New Mexico 87016

(505) 933-4806

[Nmcorazon20@gmail.com](mailto:Nmcorazon20@gmail.com)

Torrance County Board of Commissioners

Attn: Annette Ortiz [aortiz@tcnm.us](mailto:aortiz@tcnm.us)

P.O. Box 48

Estancia, New Mexico 87016

Commissioners,

I would like to be considered to fill an opening with the Estancia Valley Solid Waste Board. Having previously been employed with the State of New Mexico Environment Department Solid Waste Bureau as an Enforcement Compliance officer for Central New Mexico, I am familiar with the New Mexico Solid Waste Act and New Mexico Solid Waste Rule which all landfills and transfer stations must comply with in order to maintain compliance.

My wife Kim and I have been residents of Torrance County since 1999 living on a small 35 acre farm in the Ewing area located south of the Town of Estancia. We have been involved in our community as I successfully served as an elected member of the Estancia School Board, 2000 – 2004. I am a US Air Force veteran and have worked with Federal, State, and local law enforcement agencies to include the Village of Corrales Police Department, City of Albuquerque Police Department, State of New Mexico Children Youth and Families Department, State of New Mexico Environment Department and most recently as the Investigations Manager for the Torrance County Detention Facility.

I look forward in providing any additional information as requested and am available to attend the April 12, 2017, 9:00 A.M. County Commission meeting. I believe my years of experience will provide additional perspective in protecting our water and proper management of solid waste throughout Torrance County. With kindest regards, I remain,

Sincerely,

Marco A. Banales

## Annette Ortiz

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**From:** Billie Mitchell <billieusmc@gmail.com>  
**Sent:** Monday, March 27, 2017 5:00 PM  
**To:** Annette Ortiz  
**Subject:** EVSWA board

I understand that there are some openings for the Board of Directors on the Estancia Valley Solid Waste Authority.

I would like to apply for a position on the Board. I have always wanted to be on the Board and this is the time for me to "get involved" with the Authority.

Please advise if I need to fill out any paperwork regarding this position or call me at 505-281-7492 if there is anything I need to be filled in about.

Thanks in advance - Billie M. Mitchell - Torrance Cty. Resident



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**Annette Ortiz**

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**From:** cindy.a.hollenberg@gmail.com on behalf of Cindy Hollenberg <cah2200@caa.columbia.edu>  
**Sent:** Wednesday, March 22, 2017 11:29 AM  
**To:** Annette Ortiz  
**Subject:** EVSWA Board

Hello,

I would like to inquire as to the total time commitment necessary for this volunteer position. I understand that I would be required to attend the meeting on April 12, but what about beyond that? Would I be required to attend every meeting of the Commission? And would I be required to attend every meeting of the EVSWA Board? (I would assume yes on these questions, but please provide information as to dates and times of meetings and overall expectations.)

Finally, is there an opportunity to "attend" meetings via skype or phone?

Thanks in advance for consideration of these questions,  
Cindy

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**Cindy A. Hollenberg**  
**MPA, Columbia University**  
*Environmental Science and Policy*  
**MA, University of Notre Dame**  
*International Peace Studies*

## Annette Ortiz

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**From:** Wilson Myrick <bmyrick1013@yahoo.com>  
**Sent:** Wednesday, March 15, 2017 12:27 PM  
**To:** Annette Ortiz  
**Subject:** EVSWA

Hello Ms. Ortiz

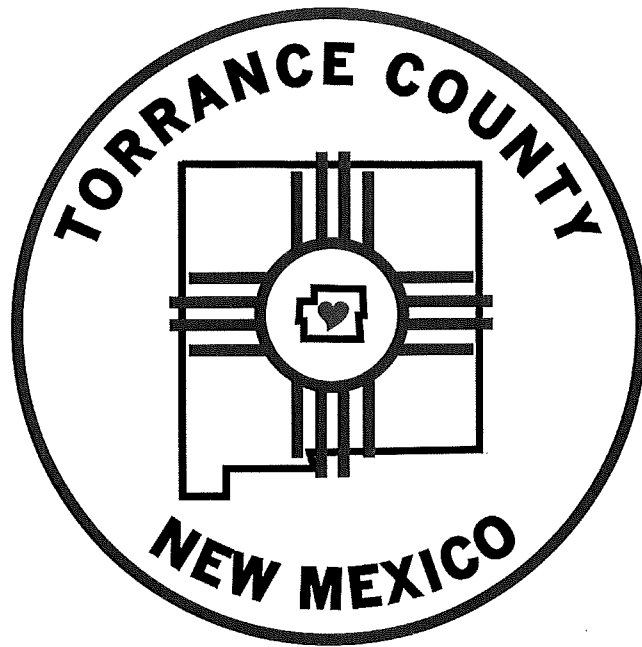
I would like to submit my interest in being appointed to the EVSWA board. I would like to represent the citizens and the county of torrance. To insure cost effective and maximum services that can be provided by EVSWA. To be considered would be an honor and I will use my life experience in running business's to insure what is best for Torrance County and its citizens.

Thank you

Wilson "Brent" Myrick  
505-720-1534



*Agenda Item  
No. 17*



# COUNTY MANAGER UPDATE